



REQUEST FOR QUOTATION – BS 113/2023

ASSESS AND ISSUE CERTIFICATE OF STRUCTURAL COMPLIANCE FOR THE DURBAN ICC COMPLEX

1. Background

The Durban ICC is one of the world's leading events and meetings destinations. In order to maintain the extremely high International standards as a facility it is important to ensure the all infrastructure of the Durban ICC complex (ICC, Arena and Durban Exhibition Centre) comply with all the safety regulations as governed by the Occupational Health & Safety Act No. 85 Of 1993.

2. Purpose

The Durban ICC requires a competent and qualified service provider to assess and issue certificate of structural compliance for the Durban International Convention Centre complex (ICC, Arena and Durban Exhibition Centre).

3. Mandatory Requirements

Does the service provider comply with the mandatory requirements? Please acknowledge as illustrated	Yes	No
3.1 The service provider must have a minimum of 5 years' requisite experience where structural assessments were conducted. A minimum of 4 references <i>must</i> be provided from clients where assessment and certification of buildings of similar size and capacity was conducted.	✓	X
3.2 The project manager / building assessor must be a registered Structural/Civil Engineer and must be registered with a professional body such as Institute of Structural Engineers, Engineering Council of South Africa or similar approved. Proof of registration <i>must</i> be submitted with the proposal.		

Please note: Failure to comply with all of the mandatory requirements, as illustrated above, will result in the service provider being deemed non-responsive and not evaluated further.

NB: Durban ICC agree that they will comply with Protection of Personal Information (POPI) Act regulations and process all the information and/or personal data in respect of the services being rendered in accordance with the said regulation and only for the purpose of providing the Services set out in the agreement to provide services.

4. Mandatory Scope of Work

- 4.1 Provide a detailed interrogation of the entire building structure within the Durban ICC complex (ICC, Arena and Durban Exhibition Centre) including but not limited to Structural Steelwork, Structural Concrete, Cladding and Operable Walls.
- 4.2 Integration shall comprise of a visual non-invasive assessment with reference to the original construction of drawings, concluding in a report.
- 4.3 Investigation and assessment will focus on observation and reporting on:
- Structural Steelwork: Visual check on corrosion treatment, alignment, condition of structural steelwork elements at ground level and in the ceiling voids i.e. columns, baseplates, bracing, beams, truss elements, girder elements, purlins, girts, knee bracing, secondary supports, hangers for services, stairs and associated supports, and including the structural fasteners.
 - Structural Concrete: Visual check on condition, alignment, signs of cracking, signs of spalling damage, etc. for vertical columns, slabs, beams, stairs, loading docks, ramps, retaining walls, boundary walls etc.
 - Cladding: Visual check on condition, alignment, signs of distress for roof sheeting, side cladding, gutters, flashings, curtain walling, shop-fronts and masonry walls,
- 4.4 Provide report on general condition of the facility's structural elements and identify any elements with structural distress.
- 4.5 Subject to assessment, should no structural distress be identified, the Engineer is required to issue Certificate of Structural Compliance for each section of the Durban ICC Complex i.e. ICC, Arena and DEC.
- 4.6 All inspections, reports and certifications must comply with and be performed in accordance with the NATIONAL BUILDING REGULATIONS AND BUILDING STANDARDS ACT NO. 103 OF 1977

5. Compulsory Pricing Schedule (form of offer)

Description	Quantity	Total cost (VAT excl.)
5.1 Assess and issue certificate of structural compliance for ICC as per the above scope of work.	1	R
5.2 Assess and issue certificate of structural compliance for ICC Arena as per the above scope of work.	1	R
5.3 Assess and issue certificate of structural compliance for DEC as per the above scope of work.	1	R
Please state any additional costs:		R
	Total Cost (VAT excl.)	R
	VAT @ 15%	R
	Total Cost (VAT Incl.)	R



I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect; my company may be disqualified from quoting to the Durban ICC.

Signature:

Date:

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation

6. Contact Person

Siphiwe Khuzwayo – Facilities & Infrastructure Support Executive

Tel: 031 360 1326

Email: slphiwek@icc.co.za

7. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

7.1 Full name

7.2 Identification or company or other registration number

7.3 Tax reference number and VAT number, if any

7.4 Valid original Tax clearance from South African Revenue Services which proves that the providers tax matters are in order

7.5 Valid BBBEE Certificate

7.6 MBD 4 Declaration of Interest form must be completed

7.7 The service provider must be registered on the CSD database and EThekwini Vendor Portal. Proof of registration needs to be submitted. Failure to be registered on these databases will adversely affect the awarding process and may result in the service provider being deemed non-responsive.

CSD registration website: <https://secure.csd.gov.za>

EThekwini Vendor Portal registration: <https://ethekwinivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

Fatima.milazi@durban.gov.za / phumla.mdabe@durban.gov.za

8. Terms and Conditions

The Durban ICC is entitled to cancel the Request for Quotation (RFQ) at any time before the issue of the award. The Durban ICC shall, in no way, be liable for any damages whatsoever, including, without limitation, damages for loss of profit, in any way connected with the cancellation of this Request for Quotation (RFQ).

9. Protection Of Personal Information

9.1 By responding to this Request for quotation you hereby consent to the Durban ICC processing your personal information as defined in the Protection of Personal Information Act 4 of 2013 ("POPIA").

9.2 The Durban ICC shall take reasonable steps in terms of POPIA to protect the personal information supplied as part of this Request for quotation.



10. Compulsory site inspection





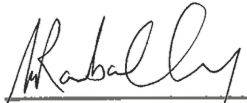

Please note that a compulsory site inspection will be held at 10h00 on the 10th of August 2023. Contractors are to meet Siphwe Khuzwayo at the Durban ICC Information Desk, where they will be briefed and escorted to the various areas of work.

Failure to attend the compulsory site inspection will invalidate the bid submission.

11. Closing Date

Quotations, together with this bid document are to be placed in a sealed envelope marked for the attention of the Procurement Department. The completed bid needs to be placed in the Tender Box situated at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before 12h00, on the 17th August 2023.

12. Request approved by:

	03.08.2023
<hr/> Facilities & Infrastructure Support Executive Siphwe Khuzwayo	
	03.08.2023
<hr/> Chief Operations Officer John Aritho	
	04.08.2023
<hr/> SCM Compliance Officer Sibusiso Mngadi	
	04/08/2023
<hr/> Finance Executive Thenashree Naidoo	
	04/08/2023
<hr/> Chief Financial Officer Melanie Rambally	
	07.08.2023
<hr/> Chief Executive Officer Lindiwe Rakharebe	



13. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: *(Block Capitals)* _____

Signature: _____ **Date:** _____



14. Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
(Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number: to be completed by tenderer.</u>
Consolidated Account No.	<input type="text"/>
Electricity	<input type="text"/>
Water	<input type="text"/>
Rates	<input type="text"/>
Other	<input type="text"/>
Other	<input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE DATE:
(of person authorised to sign on behalf of the Tenderer)



15. MBD4 Declaration of Interest

15.1 No bid will be accepted from persons in the service of the state¹.

15.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

15.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

15.3.1 Full name of bidder or his/her representative

15.3.2 Identity number:

15.3.3 Position occupied in the Company (director, trustee, shareholder):

.....

15.3.4 Company Registration Number:

15.3.5 Tax Reference Number:

15.3.6 VAT Registration Number:

15.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- any municipal council
- any provincial legislature
- the National Assembly or the National Council of Provinces

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity;

(f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



15.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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15.3.9 Have you been in the service of the state for the past twelve months?
If yes, furnish particulars:

YES	NO
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15.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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15.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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15.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
If yes, furnish particulars:

YES	NO
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15.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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15.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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16. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	Stats Employee No.

Signature

Date

Capacity

Name of Bidder