



REQUEST FOR QUOTATION – BS 41/2023

RELOCATE STANDBY GENERATOR FROM DEC GENERATOR ROOM, CONNECT AND COMMISSION TO DURBAN ICC SUBSTATION 1

1. Background

The Durban ICC is one of the world's leading events and meetings destinations that comprises of ICC, Arena and Durban Exhibition Centre. In order to maintain the extremely high international standards as a facility it is important that we have the correct infrastructure ensuring our operations run optimally.

2. Purpose

The Durban ICC requires a competent service provider to remove standby generator from DEC generator room as well as connect and commission the same generator to Durban ICC Substation 1.

3. Mandatory requirements:

Does the service provider comply with the mandatory requirements? Please acknowledge as illustrated	Yes	No
	✓	X
3.1 The service provider must have minimum 5 years' requisite experience, wherein service, maintenance and repair services were provided. Two (2) positive references from clients serviced <i>must</i> be attached.		
3.2 The prospective service provider must provide proof of third party liability insurance to a minimum value of R5 Million. Proof of third party liability insurance <i>must</i> be attached.		
3.3 Prospective service provider must employ competent technicians with no less than 5 years' experience working with service, maintenance and repair of diesel generators. Four (4) page CV detailing work experience of the Individuals who will be on site must be attached.		

4. Mandatory Scope of Works and Pricing Schedule (form of offer):

Description	Quantity	Unit	Unit Cost	Total Cost
4.1 Demolish Isolate, lockout and disconnect all electrical cables that supply electrical and signal power to the generator that is being relocated.	1	Ea.	R	R
4.2 Disconnect all fuel lines that supply fuel to the generator that is being relocated.	1	Ea.	R	R
4.3 Ensure that the disconnected fuel lines are safe and only redirected to supply fuel only to the generator that will remain in the generator room.	1	Ea.	R	R
4.4 Disconnect all exhaust piping associated with the generator that is being relocated.	1	Ea.	R	R

4.5 Remove generator ventilation louvre that will be used as access point to remove the generator from the generator room.	1	Ea.	R	R
4.6 Safely remove the generator from the plinths and transport to the ICC loading dock section at the north side of ICC cooling tower no. 1.	1	Ea.	R	R
4.7 Replace ventilation louvre that was will be used as access point to remove the generator from the generator room.	1	Ea.	R	R
4.8 Provide all cabling that will be used to couple electrical and control signals between the relocated generator and substation 1 terminal box.	1	Ea.	R	R
4.9 Terminate all generator electrical and signal cables to Substation 1 terminal box and commission the generator for operation.	1	Ea.	R	R
Please state any additional costs:			R	
Total cost to relocate and commission standby generator from DEC to ICC (VAT excl.)			R	
VAT @ 15%			R	
Total cost to relocate and commission standby generator from DEC to ICC (VAT Incl.)			R	

5. Technical Specification of the Generator to be Relocated:

Substation 1 - UPS	
Make	Leroy Somer Brushless Synchronous Generator
Type	LSA 49.1M75
Continuous	800 kVA
Duty Rating	640 kW
Stator	Y
NDE	63200VC3
SAE Flange	0 / 1.8"
AVR	R-450
P.F.	0.8
Voltage	400 VAC

Current	1154.7 A
Phase	Three
Ambient	40 °C
Thermal Class	H
Encl.	IP23
RPM	1500
V Excitation	50 V
A Excitation	3.7 A
Frequency	50 Hz
Altitude	1000 M
Weight	1620 kg

6. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 6.1 Full name
- 6.2 Identification or company or other registration number
- 6.3 Tax reference number and VAT number, if any
- 6.4 Valid original Tax clearance from South African Revenue Services which proves that the providers tax matters are in order
- 6.5 Valid BBBEE Certificate
- 6.6 MBD 4 Declaration of Interest form must be completed
- 6.7 The service provider must be registered on the CSD database and EThekwinl Vendor Portal. Proof of registration needs to be submitted. Failure to be registered on these databases will adversely affect the awarding process and may result in the service provider being deemed non-responsive.

CSD registration website: <https://secure.csd.gov.za>

EThekwinl Vendor Portal registration: <https://ethekwinivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

Fatima.milazi@durban.gov.za / phumla.mdabe@durban.gov.za

7. Contact Person

Siphiwe Khuzwayo: Facilities Director
031 360 1326
Email: siphiwek@icc.co.za









8. Compulsory Site Inspection

Please note that a compulsory site inspection will be held on **24th May 2023 at 10h00**. Contractors are to meet Siphilwe Khuzwayo at Durban ICC Information Desk, 45 Bram Fischer Road, where they will be briefed and escorted.

9. Closing Date

Quotations, together with this document, marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12:00 on 31st May 2023**.

10. Request approved by:

 19/05/2023
Facilities Director Siphwe Khuzwayo
 19/05/23
Chief Operations Officer John Arltho
 19/05/23
SCM Compliance Officer Adwoa Milumba
 19/05/2023
Finance Executive Thenashree Naldoo
 19/05/2023
Chief Financial Officer Melanie Rambally
pp  19/05/2023
Chief Executive Officer Lindiwe Rakharebe

PP



11. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

Ibeing duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: (Block Capitals) _____

Signature: _____ **Date:** _____

12. Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
(Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number: to be completed by tenderer.</u>
Consolidated Account No.	<input type="text"/>
Electricity	<input type="text"/>
Water	<input type="text"/>
Rates	<input type="text"/>
Other	<input type="text"/>
Other	<input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE : DATE:
(of person authorised to sign on behalf of the Tenderer)

13. MBD4 Declaration of Interest

31.1 No bid will be accepted from persons in the service of the state¹.

13.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

13.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

13.3.1 Full name of bidder or his/her representative

15.3.2 Identity number:

13.3.3 Position occupied in the Company (director, trustee, shareholder²):
.....

13.3.4 Company Registration Number:

13.3.5 Tax Reference Number:

13.3.6 VAT Registration Number:

13.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - any municipal council
 - any provincial legislature
 - the National Assembly or the National Council of Provinces
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity;
- (f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

13.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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13.3.9 Have you been in the service of the state for the past twelve months?
If yes, furnish particulars:

YES	NO
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13.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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13.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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13.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
If yes, furnish particulars:

YES	NO
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13.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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13.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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14. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder