

**REQUEST FOR QUOTATION CUL 18/2022**

**SUPPLY OF CHEF'S UNIFORM**


**1. Background**

The Durban ICC is one of the world's leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important that we have the correct infrastructure, furniture and fittings in the various areas so that our operations run optimally thereby ensuring effective client service.

**2. Purpose of the request for proposal**

In order for the department to be in line with the Durban ICC branding and logo, chef's uniform has to be replaced since the one in use is worn out and does not represent the values of the Durban ICC.

**3. Specifications**

<b>Fabric</b>	100% cotton. Unrestrictive and machine washable. One year guarantee.
<b>Style</b>	 <p>Refer to sample photo          Custom-made. Navy piping</p>
<b>Features</b>	<p>Cross-over, doubled breasted chef coat          Collar to be all white.          Left inset chest pocket and thermometer pocket left hand sleeve.          Durban ICC logo to embroider on the chest pocket, with <b>Chef name and Title on left</b> inset chest pocket. Must have a South African flag (4cm/6cm) at the back centre of the jacket on top.          Neck and wrist must have white piping and the pocket. It must have 16 buttons.          10 Chefs jackets to also have the Chaine des Rotisseurs Chaine logo on the right hand sleeve (6cm /6cm).</p>





**4. Minimum Requirements**

- Failure to comply with all of the mandatory requirements illustrated in the schedule below will result in the service provider being deemed **non-responsive** and not evaluated further.

Does the service provide comply with the minimum requirements? Please acknowledge as illustrated	Yes	No
	√	X
4.1 The service provider must provide a sample jacket and Apron with the same fabric specification.		
4.2 The service provider must provide two <b>references</b> of similar jobs previously rendered value to R100 000.00		
4.3 The prospective service provider should comply with prescribed minimum threshold for local content of 100%, for the Supply of clothing		

**5. Preconditions**

**A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:**

- 5.1 4.1 Full name.
- 5.2 4.2 Identification or company or other registration number.
- 5.3 4.3 Tax reference number and VAT number, if any.
- 5.4 4.4 Valid original Tax Clearance Certificate from the South African Revenue Services which proves that the service provider's tax matters are in order.
- 5.5 4.5 Valid BBBEE Certificate.
- 5.6 4.6 MBD 4 Declaration of Interest form must be completed.
- 5.7 4.7 Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.

**6. Terms and Conditions**

- It must be noted that the service provider assumes full risk when submitting bid proposals to the Durban ICC.
- The Durban ICC reserves the right at its discretion to rescind a contract, based on the needs of the entity.



**7. Requirements to submit quotations**

All schedules in this document must be populated and will form part of the quotation.

- 7.1 Companies must submit a company profile and are to provide examples and references of similar work performed.
- 7.2 A contactable e-mail address and/or business card must be provided together with all written proposals/quotations.
- 7.3 A completed ICC Durban (Pty) Ltd supplier application form which is available for download from the Durban ICC website ([www.icc.co.za](http://www.icc.co.za)). Alternatively, if the supplier is registered on the Durban ICC database, then the service provider need only submit their supplier number. All the mandatory documents must be Included with this application.

**8. Compulsory Pricing Schedule**

The service provider must ensure that the quotations are submitted as below:

Description	Sizes	Qty	Unit Price	TOTAL
General Chefs Jacket	38	40	R	R
General Chefs Jacket	40	40	R	R
General Chefs Jacket	42	40	R	R
General Chefs Jacket	44	40	R	R
General Chefs Jacket	46	30	R	R
General Chefs Jacket	30	25	R	R
General Chefs Jacket	32	20	R	R
General Chefs Jacket	34	30	R	R
General Chefs Jacket	36	30	R	R
General Chefs Jacket	48	10	R	R
<b>Subject to Measurements and names</b>				
Culinary management Jacket	42	9	R	R
Culinary Management Jacket	36	6	R	R
Culinary Management Jacket	44	3	R	R
Culinary Management Jacket	40	18	R	R
Culinary Management Jacket	32	12		
Culinary Management Jacket	38	18	R	R
Culinary Management Jacket	48	3	R	R
Culinary Management Jacket	46	3	R	R

Chino Black chef trouser	36	2	R	R
Chino Black chef trouser	34	8	R	R
Chino Black chef trouser	30	2	R	R
Chino Black chef trouser	32	2	R	R
Black Chefs Trouser	32	50	R	R
Black Chefs Trouser	34	50	R	R
Black Chefs Trouser	36	40	R	R
Black Chefs Trouser	38	40	R	R
Black Chefs Trouser	40	20	R	R
Black Chefs Trouser	42	20	R	R
Black Chefs Trouser	44	10	R	R
Black Chefs Trouser	46	10	R	R
Black Chefs Trouser	48	10	R	R
Aprons	1	100	R	R
	<b>Subtotal (excl. VAT)</b>			
	<b>15 % VAT</b>			
	<b>Grand total (incl. VAT)</b>			

**Note:** The Durban ICC is not liable to make any deposit payments upfront. No payment will be made prior to the goods or services being received by the Durban ICC. The quantity of the uniforms is subject to changes

- 9. Contact Person**  
 Clinton Bonhomme  
 Tel: 031 360 1000  
 Email: clintonB@icc.co.za



**10. Closing Date**

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00 on 30<sup>th</sup> November 2022**




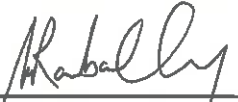

I.....being duly authorized thereto by .....  
Do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation**



Request approved by:

 10/11/22
<b>Acting Executive Head Chef Clinton Bonhomme</b>
 10/11/2022
<b>SCM Compliance Adwoa Milumba</b>
 11/11/2022
<b>Finance Executive Thenashree Naidoo</b>
 14/11/2022
<b>Chief Financial officer Melanie Rambally</b>
 14/11/2022
<b>Chief Executive Officer Lindwe Rakharebe</b>

**11. Past experience in similar assignments**

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto by .....do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: *(Block Capitals)* \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**12. Declaration of Municipals Fees**

I / we do hereby declare that the Municipal fees of the company:-

.....  
(Company Name)

Are, as at the date of the quotation closing, fully paid up, or arrangements have been concluded with the Municipality to pay the said fees:

Account	Account Number *
Electricity	
Water	
Rates	

**\* To be completed by Service Provider.**

I / we acknowledge that should it be found that Municipal fees are not up to date, the Council may take such remedial action as is required, and including termination of contract and any income due to the Company shall be utilized to offset any monies due to the Council.

In addition to completion of the above – **please attach a copy of your Metro Bill**

**Name:** *(Block Capitals)* \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*(Of person authorized to sign on behalf of the Tenderer)*

### 13. MBD4 Declaration of Interest

12.1. No bid will be accepted from persons in the service of the state<sup>1</sup>.

12.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

12.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

12.3.1 Full name of bidder or his/her representative .....

12.3.2 Identity number: .....

12.3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):

.....

12.3.4 Company Registration Number: .....

12.3.5 Tax Reference Number: .....

12.3.6 VAT Registration Number: .....

12.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

#### References:

<sup>1</sup> MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- any municipal council
- any provincial legislature
- the National Assembly or the National Council of Provinces

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity;

(f) An employee of parliament or a provincial legislature.

<sup>2</sup> "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

12.3.8 Are you presently in the service of the state?  
If yes, furnish particulars: 

YES	NO
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12.3.9 Have you been in the service of the state for the past twelve months? If yes, furnish particulars: 

YES	NO
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12.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?  
If yes, furnish particulars: 

YES	NO
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12.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars: 

YES	NO
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12.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars: 

YES	NO
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12.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars: 

YES	NO
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12.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars: 

YES	NO
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12.4. Full details of directors / trustees / members / shareholders

<b>Full Name</b>	<b>Identity Number</b>	<b>State Employee No.</b>

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

## **MBD 6.2**

### **DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT**

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x.

#### **1. General Conditions**

1.1. Preferential Procurement Regulations, 2011 (Regulation 9. (1) and 9. (3) make provision for the promotion of local production and content.

1.2. Regulation 9. (1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

1.3. Regulation 9. (3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.

1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two stage bidding process may be followed, where the first stage involves a minimum

threshold for local production and content and the second stage price and B-BBEE.

1.5. A person awarded a contract in relation to a designated sector, may not subcontract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

$$LC = 1 - (X/Y) * 100$$

Where

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as required in paragraph 4.1 below.

1.7. A bid will be disqualified if:

- the bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below; and.
- this declaration certificate is not submitted as part of the bid documentation.

## 2. Definitions

2.1. **“bid”** includes advertised competitive bids, written price quotations or proposals;

2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);

2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;

2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;

2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).

2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

**3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:**

Description of services, works or goods	Stipulated minimum threshold
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Description of services/works /goods	Quantity	Stipulated minimum threshold %
General Chefs Jacket	40	100%
General Chefs Jacket	40	100%
General Chefs Jacket	40	100%
General Chefs Jacket	40	100%
General Chefs Jacket	30	100%
General Chefs Jacket	25	100%
General Chefs Jacket	20	100%
General Chefs Jacket	30	100%
General Chefs Jacket	30	100%
General Chefs Jacket	10	100%
Culinary management Jacket	9	100%
Culinary Management Jacket	6	100%
Culinary Management Jacket	3	100%
Culinary Management Jacket	18	100%
Culinary Management Jacket	12	100%
Culinary Management Jacket	18	100%
Culinary Management Jacket	3	100%
Culinary Management Jacket	3	100%
Chino Black chef trouser	2	100%
Chino Black chef trouser	8	100%
Chino Black chef trouser	2	100%
Chino Black chef trouser	2	100%
Black Chefs Trouser	50	100%
Black Chefs Trouser	50	100%
Black Chefs Trouser	40	100%
Black Chefs Trouser	40	100%
Black Chefs Trouser	20	100%
Black Chefs Trouser	20	100%
Black Chefs Trouser	10	100%
Black Chefs Trouser	10	100%
Black Chefs Trouser	10	100%
Aprons	100	100%

4. Does any portion of the services, works or goods offered

have any imported content?

(tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information are accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate (s) of exchange against the appropriate currency in the table below:

<b>Currency</b>	<b>Rates of exchange</b>
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used. Rates of exchange quoted by the bidder will be verified

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER  
LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF  
EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY  
(CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

IN RESPECT OF BID No. ....

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):

.....

NB The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- (c) The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 4.1 above and the following figures:

Bid price excluding vat (y)	
Imported content (x),as calculated in terms of SATS 1286:2011	
Stipulated minimum threshold for Local content (paragraph 3 above)	
Local content % as calculated in terms of SATS 1286	

**Local content *declaration* summary schedule**

<b>Description of services/works /goods</b>	<b>Price per item excluding vat</b>	<b>Imported content value</b>	<b>Local content value</b>	<b>Local content % per item</b>	<b>Quantity</b>	<b>Total</b>	<b>Total imported content</b>	<b>Total local content</b>
General Chefs Jacket								
General Chefs Jacket								
General Chefs Jacket								
General Chefs Jacket								
General Chefs Jacket								
General Chefs Jacket								
General Chefs Jacket								
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Black Chefs Trouser								
Black Chefs Trouser								
Black Chefs Trouser								
Aprons								
<b>Total value of quotation</b>								
<b>Total imported content</b>								
<b>Total local content</b>								
<b>Average local content %</b>								

(d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_