



**REQUEST FOR QUOTATION: BS 38/2022**

**SUPPLY OF 26 METER DIESEL BOOM FOR THE DURBAN ICC AS AND WHEN REQUIRED DURING THE 12 MONTHS PERIOD**

**1. Background**

The Durban ICC Complex is one of the most advanced and leading events and meetings destination that comprises of the ICC, Arena and Durban Exhibition Centre (DEC). In order to maintain the extremely high international standards, all the equipment used for maintaining the facility must be available at all times, even unplanned power outa

**2. Purpose of the request for proposal**

The Durban ICC requires a suitable service provider that will supply low sulphur diesel to all six (6) standby generators at the Durban ICC Complex on an ad-hoc basis, as and when required.

**3. Mandatory requirements**

Does the service provider comply with the mandatory requirements? Please acknowledge as illustrated.	Yes	No
	✓	X
<ul style="list-style-type: none"> <li>• The prospective service provider <b>must provide two (2) positive references</b> from the clients where similar services were successfully provided</li> </ul>		
<ul style="list-style-type: none"> <li>• The prospective service provider <b>must provide proof of public liability insurance</b> to a minimum value of R5 Million.</li> </ul>		

*Please note: failure to comply with the stipulated mandatory requirement will result in the bid submission being deemed non-responsive and not evaluated any further.*

**4. Conditions of contract**

- Equipment delivered must have the following certifications:
  - A valid annual service certificate
  - A valid load-testing certificate
- The service provider must be able to deliver the requested Diesel Boom to the Durban ICC Complex within eight (8) hours on receipt of an official telephonic and/or e-mail request.
- The proposed quotation will be fixed for a period of 12 months.



**5. Specifications**

The Diesel Boom to be delivered is to meet the following specifications (or similar):

- Working height                    26M
- Platform Height                 24M
- Horizontal Height               20.4M
- Loading Capacity                340 kg
- Platform measurement         2.4 x 1M
- Width                                2.5M
- Height                                2.95M
- Length                               11.31M
- Radius (inside)                  1.72M
- Radius (outside)                 2.6M
- Turntable                          360 degrees
- Engine                               Diesel
- Drive                                 4 X 4
- Weight                               17 000 kg

**6. Compulsory pricing schedule**

Requirements	Unit / Days	Cost
6.1 Delivery	1	R
6.2 Collection	1	R
6.3 Daily rate to supply 26M Diesel Boom	1	R
	Cost to supply, deliver and collect 26 M Diesel Boom (VAT excl.)	R
	VAT % 15%	R
	Cost to supply, deliver and collect 26 M Diesel Boom (VAT incl.)	R

I.....being duly authorized thereto by ..... Do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect; my company may be disqualified from quoting to the Durban ICC.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The Diesel Boom to be supplied to be similar to the picture below:**





## 7. Preconditions

*A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:*

- 5.1 Full name
- 5.2 Identification or company or other registration number
- 5.3 Tax reference number and VAT number, if any
- 5.4 Valid original Tax clearance from South African Revenue Services which proves that the providers tax matters are in order
- 5.5 Valid BBBEE Certificate
- 5.6 MBD 4 Declaration of Interest form must be completed
- 5.7 The service provider must be registered on the CSD database and EThekwini Vendor Portal. Proof of registration needs to be submitted. Failure to be registered on these databases will adversely affect the awarding process and may result in the service provider being deemed non-responsive.

CSD registration website: <https://secure.csd.gov.za>

EThekwini Vendor Portal registration: <https://ethekwivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

[Fatima.milazi@durban.gov.za](mailto:Fatima.milazi@durban.gov.za) / [phumla.mdabe@durban.gov.za](mailto:phumla.mdabe@durban.gov.za)




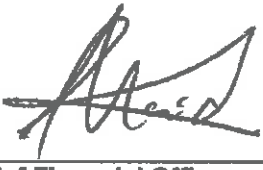

## 8. Contact Person

Siphiwe Khuzwayo: Facilities Director  
031 360 1326  
Email: [siphiwek@icc.co.za](mailto:siphiwek@icc.co.za)

## 9. Closing Date

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00 on 11<sup>th</sup> November 2022**

10. Request approved by:

 27/10/2022
<b>Facilities Director</b> <b>Siphwe Khuzwayo</b>
 27/10/2022
<b>SCM Compliance Officer</b> <b>Adwoa Mlumba</b>
 27/10/2022
<b>Finance Executive</b> <b>Thenashree Naidoo</b>
PP  27/10/2022
<b>Chief Financial Officer</b> <b>Melanie Rambally</b>
 27/10/2022
<b>Chief Executive Officer</b> <b>Lindiwe Rakharebe</b>



**12. Declaration of Municipals Fees**

I, the undersigned, do hereby declare that the Municipal fees of

.....  
 (Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number</u> : to be completed by tenderer.
Consolidated Account No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Electricity	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Water	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Rates	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : ..... (Block Capitals)

SIGNATURE : ..... DATE: .....  
 (Of person authorised to sign on behalf of the Tenderer)

### 13. MBD4 Declaration of Interest

No bid will be accepted from persons in the service of the state<sup>1</sup>.

13.1 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid.

13.2 In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

13.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

13.3.1 Full name of bidder or his/her representative .....

13.3.2 Identity number: .....

13.3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):

.....

13.3.4 Company Registration Number: .....

13.3.5 Tax Reference Number: .....

13.3.6 VAT Registration Number: .....

13.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

#### References:

*MSCM Regulations: "in the service of the state" means to be –*

*(a) a member of –*

- any municipal council*
- any provincial legislature*
- the National Assembly or the National Council of Provinces*

*(b) a member of the board of directors of any municipal entity;*

*(c) an official of any municipality or municipal entity;*

*(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);*

*(e) a member of the accounting authority of any national or provincial public entity;*

*(f) An employee of parliament or a provincial legislature.*

<sup>2</sup> "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



13.3.8 Are you presently in the service of the state?  
If yes, furnish particulars: 

YES	NO
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13.3.9 Have you been in the service of the state for the past twelve months? If yes, furnish particulars: 

YES	NO
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13.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?  
If yes, furnish particulars: 

YES	NO
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13.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars: 

YES	NO
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13.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars: 

YES	NO
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13.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars: 

YES	NO
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13.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars: 

YES	NO
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14. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Capacity

\_\_\_\_\_  
Name of Bidder