

RE-ADVERTISEMENT: REQUEST FOR QUOTATION – IT 07/2022

TRUSTWAVE WEBMARSHAL MAINTENANCE PACKAGE RENEWAL FOR 12 MONTHS

1. Background

The Durban ICC is one of the world’s leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important that we safe guard our network and our data from intrusion

The Durban ICC requires the renewal of our current TrustWave WebMarshal Essential Maintenance package for a period of one year

2. Purpose

To seek quotations from suitable service providers for a twelve-month renewal of our TrustWave Webmarshal package as described in the “Mandatory Scope of Works” below.

Description	Quantity
Twelve-month renewal of TrustWave WebMarshal Essential Maintenance 1YR 120	120 users
Trustwave Web Filter Database – One year subscription	120 users
Twelve-month renewal of McAfee Anti-Virus for Trustwave Webmarshal 1 YR X 120	120 users

Please Note: Failure to meet all of the stipulated mandatory scope of works will result in the service provider being deemed non-responsive and will not be considered for evaluation.

3. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 3.1. Full name
- 3.2. Identification or company or other registration number
- 3.3. Tax reference number and VAT number, if any
- 3.4. Valid compliance report, confirming compliance at time of bid submission,
- 3.5 Valid BBBEE Certificate
- 3.6 Valid SARS tax clearance pin
- 3.7 Confirmation of registration on eThekweni Municipality’s vendor portal database.
- 3.8. MBD 4 Declaration of Interest form must be completed
- 3.9 Statement that the company’s water, electricity and rates are up to date or formal payment arrangements have been made.

4. Terms and Conditions

- It must be noted that the service provider assumes full risk when submitting bid proposals to the Durban ICC.
- The Durban ICC reserves the right at its discretion to rescind a contract, based on the needs of the entity.
- The entity will only make a final award should the bidder be tax compliant at time of award.

5. Requirements to submit quotation

- 5.1 All schedules in this document must be populated and will form part of the quotation.
- 5.2 Companies must submit a company profile and are to provide examples and references of similar work performed.
- 5.3 A contactable e-mail address and/or business card must be provided together with all written proposals/quotations.
- 5.4 The service provider must be registered on the CSD database as well as the eThekweni Municipality vendor portal database. Proof of registration on these two databases must be included together with the bid submission. Failure to register on these two databases may adversely impact on the award process.

CSD registration website: <https://secure.csd.gov.za>

eThekweni Vendor Portal registration: <https://ethekwinivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

Fatima.milazi@durban.gov.za / phumla.mdabe@durban.gov.za

6. Compulsory Pricing Schedule (official form of offer)

Description	Quantity	Total
Twelve-month renewal of TrustWave WebMarshal Essential Maintenance	120	R
TrustWave Web Filter Database – One year subscription	120	R
Twelve-month renewal of McAfee Anti-Virus for Trustwave Webmarshal	120	R
	TOTAL EXCL VAT	R
	VAT @15%	R
	TOTAL INCL VAT	R



Note: The Durban ICC is not liable to make any deposit payments upfront.

I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature: _____ **Date:** _____

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation.




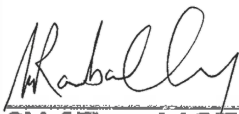

7. Contact Person

Preshan Haripershadh – IT Manager
Tel: 031 3601344
Email: preshanh@icc.co.za

8. Closing Date

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00 on 16th September 2022.**

9. **Request approved by:**

	01.09.2022
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Preshan Haripershadh IT Manager	
	02.09.2022
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Siphwe Khuzwayo Facilities Director	
	02/09/2022
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Finance Executive Thensahree Naldeo	
	06/09/2022
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Chief Financial Officer Melanie Rambally	
	06/09/2022
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Chief Executive Officer Lindiwe Rakharebe	



10. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: *(Block Capitals)* _____

Signature: _____ Date: _____

10. Declaration of Municipals Fees

I / we do hereby declare that the Municipal fees of the company:-

.....
 (Company Name)

are, as at the date of the quotation closing, fully paid up, or arrangements have been concluded with the Municipality to pay the said fees:

Account	Account Number *
Electricity	
Water	
Rates	

*** To be completed by Service Provider.**

I / we acknowledge that should it be found that Municipal fees are not up to date, the Council may take such remedial action as is required, including termination of contract and any income due to the Company shall be utilized to offset any monies due to the Council.

In addition to completion of the above – **please attach a copy of your Metro Bill**

Name: (Block Capitals) _____

Signature: _____ **Date:** _____
 (of person authorized to sign on behalf of the Tenderer)

11. MBD4 Declaration of Interest

No bid will be accepted from persons in the service of the state¹.

11.1 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

11.2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

11.2.1 Full name of bidder or his/her representative

11.2.2 Identity number:

11.2.3 Position occupied in the Company (director, trustee, shareholder²):

.....

11.2.4 Company Registration Number:

11.2.5 Tax Reference Number:

11.2.6 VAT Registration Number:

11.2.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- any municipal council
- any provincial legislature
- the National Assembly or the National Council of Provinces

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity;

(f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

11.2.8 Are you presently in the service of the state?
 If yes, furnish particulars:

YES	NO
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11.2.9 Have you been in the service of the state for the past twelve months?
 If yes, furnish particulars:

YES	NO
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11.2.10 Do you have any relationship (family, friend, other) with persons in the
 service of the state and who may be involved with the evaluation
 and/or adjudication of this bid?
 If yes, furnish particulars:

YES	NO
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11.2.11 Are you aware of any relationship (family, friend, other) between any
 other bidder and any persons in the service of the state who may
 be involved with the evaluation and/or adjudication of this bid? If
 yes, furnish particulars:

YES	NO
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11.2.12 Are any of the company's directors, trustees, managers, principal
 shareholders or stakeholders in service of the state?
 If yes, furnish particulars:

YES	NO
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11.2.13 Is any spouse, child or parent of the company's directors, trustees,
 managers, principal shareholders or stakeholders in service of the
 state? If yes, furnish particulars:

YES	NO
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11.2.14 Do you or any of the directors, trustees, managers, principal
 shareholders or stakeholders of this company have any interest in
 any other company or business whether or not they are bidding
 for this contract? If yes, furnish particulars:

YES	NO
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11.2.15 Full details of directors / trustees / members / shareholders



DURBAN ICC

INTERNATIONAL CONVENTION CENTRE
MKOSI ALBERT LUTHULI ICC COMPLEX
DURBAN SOUTH AFRICA

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder