



REQUEST FOR QUOTATION – IT02/2022

SUPPLY OF INTERNET CONNECTIVITY FOR THE DURBAN ICC (INTERNAL LAN) FOR A PERIOD OF 12 MONTHS

1. Background

The Durban ICC is one of the world's leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important that we have the correct infrastructure, thereby ensuring efficient client service.

The business currently utilizes a dedicated 15 Mbps 1:1 uncontended fibre optic link for bandwidth connectivity services to the Durban ICC internal network.

2. Purpose

The Durban ICC requires the services of an internet service provider (registered with ICASA) for the supply of internet connectivity, for a period of 12 months. With this request, we intend on upgrading to a 100 Mbps 1:1 uncontended fibre optic link (Not broadband service).

3. Conditions of contract

- 3.1. Fibre optic internet link provision and backbone
- 3.2. Ethernet termination and hand off
- 3.3. 100 Mbps symmetrical bandwidth, 100 Mbps upload 100 Mbps download all at 1:1 contention ratio 100% International
- 3.4. Must cater for and be able to supply upgrade bandwidth up to at least 1Gbps on demand for a period of one month at a time
- 3.5. Unlimited bandwidth and no throttling or bandwidth pooling
- 3.6. Supply into management platform must be unshaped bandwidth
- 3.7. Must be redundant with a minimum of four fibre optic international backhauls
- 3.8. Access to local South African sites must not be via an international point of presence
- 3.9. MRTG ,or alike, graphing for link performance
- 3.10. SMTP mx record hosting
- 3.11. SMTP email spooling

- 3.12. 32 Usable static internet IP addresses
- 3.13. Managed router
- 3.14. Bandwidth management if required
- 3.15. 24 hour link, bandwidth monitoring and management
- 3.16. Sufficient contingency of external IP addresses must be readily available should IP addresses be blacklisted.
- 3.17. 24 hour technical and telephonic support
- 3.18. Additional 50 GB ADSL account to be supplied monthly for backup purposes
- 3.19. Including all connectivity charges i.e. uplink must be supplied to the Durban ICC Server Room

4. Conditions of tender

Does the service provider comply with the mandatory requirements as illustrated below? Please acknowledge as indicated.	Yes	No
	✓	X
4.1 The service provider must be ICASA registered. Please attach proof		
<p>4.2 The service provider must submit a minimum of two detailed references from clients serviced.</p> <p><u>The reference letter must be adequately detailed, as follows:</u></p> <ul style="list-style-type: none"> - <i>Details of client (name, contact email and telephone) for third party confirmation purposes</i> - <i>Size and location of the establishment where these services were rendered</i> - <i>Contract amount and duration</i> - <i>Detailed scope of services performed for the client</i> - <i>Adherence to the service level agreement and non-conformances issues identified</i> 		

Failure to comply with all of the conditions of tender will result in the service provider being deemed non-responsive and not evaluated any further.

5. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 5.1 Full name
- 5.2 Identification or company or other registration number
- 5.3 Tax reference number and VAT number, if any
- 5.4 Valid compliance report, confirming compliance at time of bid submission,
- 5.5 Valid BBBEE Certificate
- 5.6 Valid SARS tax clearance pin.
- 5.7 Confirmation of registration on eThekweni Municipality's vendor portal database.
- 5.8 MBD 4 Declaration of Interest form must be completed
- 5.9 Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.

6. Terms and Conditions

- It must be noted that the service provider assumes full risk when submitting bid proposals to the Durban ICC.
- The Durban ICC reserves the right at its discretion to rescind a contract, based on the needs of the entity.
- The entity will only make a final award should the bidder be tax compliant at time of award.

7. Requirements to submit quotation

- 7.1 All schedules in this document must be populated and will form part of the quotation.
- 7.2 Companies must submit a company profile and are to provide examples and references of similar work performed.
- 7.3 A contactable e-mail address and/or business card must be provided together with all written proposals/quotations.
- 7.4 The service provider must be registered on the CSD database as well as the eThekweni Municipality vendor portal database. Proof of registration on these two databases must be included together with the bid submission. Failure to register on these two databases may adversely impact on the award process.

CSD registration website: <https://secure.csd.gov.za>

eThekweni Vendor Portal registration: <https://ethekwinivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

Fatima.milazi@durban.gov.za / phumla.mdabe@durban.gov.za



8. **Compulsory Pricing Schedule (official form of offer)**

Description	Quantity	Monthly cost	Total (monthly cost x 12 months)
100Mbps 1:1, uncontended, 100% International and 100% local bandwidth availability, Unshaped Internet Connectivity together with all specifications set out in conditions of contract	12 months	R	R
Please state any additional costs:			R
Monthly cost (VAT excl.)			R
VAT @ 15%			R
Monthly cost (VAT Incl.)			R
Annual cost (total monthly cost VAT Incl. x 12 months)			R

I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect; my company may be disqualified from quoting to the Durban ICC.

Signature: _____ Date: _____

Note: failure of a service provider to complete and sign this page will invalidate the quotation







9. **Contact Person**

Preshan Harpershadh – IT Manager
 Tel: 031 3601344
 Email: preshanh@icc.co.za

10. **Closing Date**

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before 12:00 on 1 February 2022

11. Request approved by:

	17/01/2022
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Preshan Hanpershadh IT Manager	
	17.01.2022
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Sphiwe Khuzwayo Facilities Director	
	17/01/2022
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Bathabile Mshengu SCM Compliance Officer	
	17/01/2022
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SCM Manager Thenashree Naidoo	
	17/01/2022
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Chief Financial Officer Melanie Rambally	
	17/01/2022
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Chief Executive Officer Lindiwe Rakharebe	



12. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I,.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: **(Block Capitals)** _____

Signature: _____ Date: _____

13. Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
(Full name of Company / Close Corporation / partnership / sole proprietary/ Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number: to be completed by tenderer.</u>
Consolidated Account No.	<input type="text"/>
Electricity	<input type="text"/>
Water	<input type="text"/>
Rates	<input type="text"/>
Other	<input type="text"/>
Other	<input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Service provider by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE : DATE:
(of person authorised to sign on behalf of the Tenderer)

14. MBD4 Declaration of Interest

- 12.1 No bid will be accepted from persons in the service of the state¹.
- 12.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 12.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
- 12.3.1 Full name of bidder or his/her representative
- 12.3.2 Identity number:
- 12.3.3 Position occupied in the Company (director, trustee, shareholder²):
.....
- 12.3.4 Company Registration Number:
- 12.3.5 Tax Reference Number:
- 12.3.6 VAT Registration Number:
- 12.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

- ¹ *MSCM Regulations: "in the service of the state" means to be –*
- (a) *a member of –*
 - *any municipal council*
 - *any provincial legislature*
 - *the National Assembly or the National Council of Provinces*
 - (b) *a member of the board of directors of any municipal entity;*
 - (c) *an official of any municipality or municipal entity;*
 - (d) *an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);*
 - (e) *a member of the accounting authority of any national or provincial public entity;*
 - (f) *an employee of parliament or a provincial legislature.*
- ² *"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.*

12.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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12.3.9 Have you been in the service of the state for the past twelve months?
If yes, furnish particulars:

YES	NO
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12.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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12.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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12.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
If yes, furnish particulars:

YES	NO
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12.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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12.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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15. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder