



RE- ADVERTISEMENT: REQUEST FOR QUOTATION – BS 02/2022

SERVICE AND MAINTENANCE OF TWELVE (12) DURBAN ICC THYSSEN-KRUPP ESCALATORS FOR A PERIOD OF 10 MONTHS

1. Background

The Durban ICC is one of the world's leading events and meetings destinations that comprises of ICC, Arena and Durban Exhibition Centre. In order to maintain the extremely high International standards, all the equipment at the facility need to be maintained at International standards in compliance with Occupational Health and Safety regulations.

2. Purpose

The Durban ICC requires a registered Lift AND Escalators Servicing service provider to undertake service and maintenance of twelve (12) escalators at the Durban ICC for a period of 10 months.

3. Minimum Requirements

Does the service provider comply with the minimum requirements? Please acknowledge as illustrated	Yes	No
• The prospective contractor must provide four (4) positive references from sites where 6 or more lifts have been serviced	✓	X
• The company must provide proof of compulsory insurance as well as public liability insurance to a minimum value of R20 Million.		
• Prospective contractors must employ "competent escalator and lift mechanics" to work on the esclators. Please attach a 2 page CV detailing work experience of the individuals who will be on site.		
• The prospective contractor must have immediate access to genuine OEM spares and carry a stock of critical spares. Proof must be submitted.		
• The prospective contractor must have access to OEM software programmes for fault finding on the units via laptops. Proof of the software programme must be submitted.		
• The prospective contractor must have access to all special tools required for servicing the escalators and have access maintenance and repair procedure manuals.		
• The prospective contractor must be ISO accredited. Proof must be submitted.		
• The service provider must provide a fully comprehensive contract including a monthly service on each of the lifts according to the OEM maintenance schedule for each escalator (the contractor must detail a list of all exclusions from the fully comprehensive contract and these will be included in the service level agreement.		
• Contractor must offer 24 hour call-out service to repair defective equipment.		

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| <ul style="list-style-type: none"> • There should be no mark-up on the spares purchased for the servicing of the lifts. | | |
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Please Note: Failure to meet all of the stipulated mandatory requirements will result in the service provider being deemed *non-responsive* and will not be considered for evaluation. The bidder must complete the final column above stating whether they can complete the task or not.

The successful contractor will be chosen based on the proposed maintenance methodology and not necessarily on the cheapest price.

4. List of escalators that require service and maintenance

No	Official number	Manufactures	Date of installation	Floors served	Escalator width (mm)	Direction travel	Speed (MPS)	Type of escalator
1	DESC 338	Thyssen-Krupp	02/05/1997	Grd to 1st	1000	Up	1	Velino
2	DESC 339	Thyssen-Krupp	02/05/1997	1 st to Grd	1000	Down	1	Velino
3	DESC 362	Thyssen-Krupp	02/05/1997	Grd to Base	1000	Down	1	Velino
4	DESC 395	Thyssen-Krupp	02/05/1997	Base to Grd	1000	Down	1	Velino
5	DESC 341	Thyssen-Krupp	02/05/1997	Grd to Mezz	1000	Down	1	Velino
6	DESC 340	Thyssen-Krupp	02/05/1997	1st to Grd	1000	Down	1	Velino
7	DESC 391	Thyssen-Krupp	02/05/1997	Grd to 1st	1000	Up	1	Velino
8	DESC 392	Thyssen-Krupp	02/05/1997	Grd to 1st	1000	Down	1	Velino
9	DESC 393	Thyssen-Krupp	02/05/1997	Grd to 1st	1000	Down	1	Velino
10	DESC 394	Thyssen-Krupp	02/05/1997	Grd to 1st	1000	Up	1	Velino
11	DESC 389	Thyssen-Krupp	02/05/1997	Grd to Base	1000	Down	1	Velino
12	DESC 390	Thyssen-Krupp	02/05/1997	Base to Grd	1000	Up	1	Velino

Please note:

- All works to be carried out / material to be used/ techniques performed according to professional standards / practices / norms.
- Qualified Escalator / Lift Technicians must be employed to carry out the repairs and maintenance.
- All necessary safety precautions and preventative measures must be adhered to at all times.

9. Compulsory Pricing Schedule (official form of offer)

Escalator number	Official number	Service cost per month (VAT excl.)	VAT @ 14%	Total service cost per month (VAT Incl.)
1	DESC 338	R	R	R
2	DESC 339	R	R	R
3	DESC 362	R	R	R
4	DESC 395	R	R	R
5	DESC 341	R	R	R
6	DESC 340	R	R	R
7	DESC 391	R	R	R
8	DESC 392	R	R	R
9	DESC 393	R	R	R
10	DESC 394	R	R	R
11	DESC 389	R	R	R
12	DESC 390	R	R	R
GRAND TOTAL		R	R	R

Note: The Durban ICC is not liable to make any deposit payments upfront.





I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature: _____

ate: _____

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation

10. Request approved by:

 28/01/2022	
Facilities Director Siphilwe Khuzwayo	
 28/01/2022	
SCM Compliance Officer Bathabile Mshengu	
 28/01/2022	
Finance Executive Thenzashree Naidoo	
 28/01/2022	
Chief Financial Officer Melanie Rambally	
 28/01/2022	
Chief Executive Officer Lindlwe Rakharebe	



11. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I,.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: (Block Capitals) _____

Signature: _____ Date: _____

13. MBD4 Declaration of Interest

- 15.1 No bid will be accepted from persons in the service of the state¹
- 15.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 15.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
- 15.3.1 Full name of bidder or his/her representative
- 15.3.2 Identity number:
- 15.3.3 Position occupied in the Company (director, trustee, shareholder²):
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- 15.4.4 Company Registration Number:
- 15.4.5 Tax Reference Number:
- 15.4.6 VAT Registration Number:
- 15.4.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
- any municipal council
 - any provincial legislature
 - the National Assembly or the National Council of Provinces
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity;
- (f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

15.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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15.3.9 Have you been in the service of the state for the past twelve months?
If yes, furnish particulars:

YES	NO
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15.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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15.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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15.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
If yes, furnish particulars:

YES	NO
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15.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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15.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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14. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder