



REQUEST FOR QUOTATION – IT 10/2019

**SUPPLY OF INTERNET CONNECTIVITY FOR THE DURBAN ICC (Wi-Fi)
FOR A PERIOD OF 12 MONTHS**

1. Background

The Durban ICC is one of the world’s leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important that we have the correct infrastructure in the various areas so that our operations run optimally thereby ensuring efficient client service.

The business currently uses a combination of dedicated fibre optic bandwidth connectivity as well as ADSL for the provision of internet services to both the Durban ICC internal network and client Wi-Fi network.

2. Purpose

The Durban ICC requires the services of an internet service provider (registered with ICASA) for the supply of internet connectivity, for a period of 12 months.

3. Mandatory Scope of works

Please note: Fibre optic backbone currently in place via Metro connect fibre between the Durban ICC and Terraco (This connection terminates on a Cisco ME switch in the Durban ICC server room).

Does the service provider comply with the mandatory scope of works? Please acknowledge as illustrated	Yes	No
	✓	X
• Ethernet termination and hand off		
• 100 Mbps symmetrical bandwidth, 100 Mbps upload 100 Mbps download , at a 1:1 contention ratio and up to 100% international		
• 1Gbps Burstable bandwidth to all NAP Africa Internet Exchanges and DINX open peers		
• Must cater for and be able to supply upgrade bandwidth up to at least 2GB/s, on demand for a period of one month, at a time as and when required by the Durban ICC.		
• Unlimited bandwidth and no throttling or bandwidth pooling on main uplink		
• Supply into management platform must be unshaped bandwidth		
• Must be redundant with a minimum of three fibre optic international backhauls.		

Does the service provider comply with the mandatory scope of works? Please acknowledge as illustrated	Yes	No
	✓	X
• Access to local South African sites must not be via an international point of presence		
• 24 hour link monitoring		
• MRTG graphing for link performance		
• 32 usable static internet IP addresses		
• Managed router with failover		
• Link and bandwidth monitoring and management		
• Rate limiting per user session		
• /19 subnet mask to be supplied		
• Must be able to support up to 8000 simultaneous connections		
• P2P (Peer to Peer) blocking		
• Sufficient contingency of external IP addresses must be readily available should IP addresses be blacklisted during an event		
• 24 hour technical and telephonic support		
• Additional 100 GB ADSL account to be supplied monthly for backup purposes		

4. **Mandatory Requirements**

Does the service provider comply with the mandatory requirements? Please acknowledge as illustrated.	Yes	No
	✓	X
• The service provider must be ICASA registered. Please attach proof		
• The service provider must have requisite experience managing sites and projects of the similar scope. Please attach two detailed references from clients serviced.		

Please Note: failure to comply with all of the stipulated mandatory requirements will result in the service provider being deemed non-responsive and will not be considered for further evaluation.



5. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 5.1 Full name
- 5.2 Identification or company or other registration number
- 5.3 Tax reference number and VAT number, if any
- 5.4 Valid original Tax clearance from South African Revenue Services which proves that the providers tax matters are in order
- 5.5 Valid BBBEE Certificate
- 5.6 MBD 4 Declaration of Interest form must be completed
- 5.7 The service provider must be registered on the CSD database and EThekwini Vendor Portal. Proof of registration needs to be submitted. Failure to be registered on these databases will adversely affect the awarding process and may result in the service provider being deemed non-responsive.

CSD registration website: <https://secure.csd.gov.za>

EThekwini Vendor Portal registration: <https://ethekwinivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

Fatima.milazi@durban.gov.za / phumla.mdabe@durban.gov.za

6. Compulsory Pricing Schedule (Official form of offer)

Description	Cost per month	Quantity	Total cost (Quantity x cost per month)
<ul style="list-style-type: none"> • 100 Mbps 1:1, uncontended, 100% International and 100% local bandwidth availability. • Unshaped Internet Connectivity together with all specifications set out in the "Mandatory Scope of Works" and all associated requirements to deliver services. 	R	12 months	R
Please state any additional costs:			R
Subtotal (VAT Excl.)			R
VAT @ 15%			R
Grand total (VAT Incl.)			R



7. **Contact Person**

Preshan Haripershadh – IT Manager
Tel: 031 360 1344
Email: preshanh@icc.co.za

8. **Closing Date**

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00 on 13th September 2019.**

I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature:

Date:

Note: failure of a service provider to complete and sign this page will invalidate the quotation



DURBAN ICC

INTERNATIONAL CONGRESS CENTRE
1000 SANDHURST ROAD, 401 SANDHURST
DURBAN, SOUTH AFRICA

9. **Request approved by:**

P.P.

Facilities Director
Siphiwe Khuzwayo

Ramkiso 02/09/2019

SCM Compliance Officer
Ritesh Ramkissoo

Thenashree 04/09/2019

SCM Compliance Manager
Thenashree Naidoo

Melanie 4/9/13

Finance Director
Melanie Rambally

Lindiwe 5/9/19

Chief Executive Officer
Lindiwe Rakharebe



10. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: (Block Capitals) _____

Signature: _____ Date: _____

11. Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
 (Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number:</u> to be completed by tenderer.
Consolidated Account No.	<input type="text"/>
Electricity	<input type="text"/>
Water	<input type="text"/>
Rates	<input type="text"/>
Other	<input type="text"/>
Other	<input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Service provider by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE : DATE:
 (of person authorised to sign on behalf of the Tenderer)

12. MBD4 Declaration of Interest

- 12.1 No bid will be accepted from persons in the service of the state¹.
- 12.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 12.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
- 12.3.1 Full name of bidder or his/her representative
- 12.3.2 Identity number:
- 12.3.3 Position occupied in the Company (director, trustee, shareholder²):
.....
- 12.3.4 Company Registration Number:
- 12.3.5 Tax Reference Number:
- 12.3.6 VAT Registration Number:
- 12.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ **MSCM Regulations: "in the service of the state" means to be –**

- (a) **a member of –**
- **any municipal council**
 - **any provincial legislature**
 - **the National Assembly or the National Council of Provinces**
- (b) **a member of the board of directors of any municipal entity;**
- (c) **an official of any municipality or municipal entity;**
- (d) **an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);**
- (e) **a member of the accounting authority of any national or provincial public entity;**
- (f) **an employee of parliament or a provincial legislature.**

² **"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.**

12.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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12.3.9 Have you been in the service of the state for the past twelve months?
If yes, furnish particulars:

YES	NO
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12.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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12.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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12.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
If yes, furnish particulars:

YES	NO
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12.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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12.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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13. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder