

Where the World meets Africa

DURBAN ICC

INTERNATIONAL CONVENTION CENTRE DURBAN
EXHIBITION CENTRE DURBAN
ICC ARENA

Durban ICC SOC LTD is the managing company for the Inkosi Albert Luthuli ICC Complex, which includes the International Convention Centre Durban (ICC), the ICC Exhibition Centre and the ICC Arena. The Durban ICC is one of the most advanced conference facilities in the world, having been voted Africa's Leading Conference Centre by World Travel Awards for 17 years.

**OPERATIONS GENERAL MANAGER (TG17)
INTERNAL / EXTERNAL
MIN R955 110.00 MAX R1 037 959.00 PER ANNUM**



**AFRICA'S LEADING MEETINGS
AND CONFERENCE CENTRE - AS VOTED
BY THE WORLD TRAVEL AWARDS**

The Durban ICC is calling for suitable candidates to apply for the position of General Manager: Operations. The suitable candidate will provide leadership and management in overseeing operations, specific to events and service deliverables, on a Senior Management level.

QUALIFICATION

- Bachelor's Degree in Hospitality Management/ Business Management and or Supply Chain Management is essential.

EXPERIENCE

- A minimum of five (05) years or more in a relevant Management position.
- Extensive experience within the hospitality industry, preferably within an internationally recognized convention Centre or large hotel group with conferencing facilities.
- Extensive knowledge in food & beverages.
- Possess proven knowledge in Project Management.
- Ability to strategies, draft operational procedures and implement effectively.
- Knowledge of ISO standards will be an advantage.
- Knowledge and experience with MFMA, SCM and Procurement is advantageous.
- Proficient in Microsoft Word and Excel.

45 Bram Fischer Road, Durban, 4001 • P.O. Box 155, Durban, 4001, South Africa

+27 (0)31 360 1000 sales@icc.co.za www.icc.co.za DurbanICC DurbanICC @DurbanICC

AFRICA'S LEADING CONVENTION CENTRE

Durban International Convention Centre

V.G. Mashinini (Chairperson), B.C. Dumisa, N. Langa, I. Ngcobo, S. L. Ntuli, L.E. Rakharebe, M.A. Rambally

Durban ICC (SOC) Ltd • Reg. No. 1992/005887/30

KEY PERFORMANCE/ MAIN ACTIVITIES OF THIS ROLE

- Implement and monitor strategic objectives and service delivery standards in line with departmental and organizational strategies.
- Provide input to the budget and monitor operational expenditure (beverage, labour and equipment).
- Provide input to the CAPEX budget in line with operational requirements.
- Performance manage subordinates as well as review performance management reports across all units.
- Review and address non conformances from standards and operating principles in line with SOP's and ISO standards.
- Review controls, policies, and procedures in line with non- conformance.
- Evaluate the status and condition of current movable and immovable assets addressing and motivating the need for replacement.
- Engage and maintain relationships with clients (Professional Conference Organizers, Exhibition Owners/Organizers etc.) and stakeholders.
- Manage outsourced /contracted service providers (flexi/casual staff, laundry, parking, & cleaning) through monthly meetings to manage the SLA.

ATTRIBUTES

- Proactive
- Disciplined
- Attention to detail
- Focused on ensuring compliance
- Accurate
- Hardworking
- Team player
- High level of integrity

APPLICATIONS

The Durban ICC is committed to Employment Equity and particularly welcomes applications from suitably qualified Historically Disadvantaged Individuals (HDI). Preference will be given to suitable candidates who will best assist the ICC in addressing its current transformational needs. Persons with disabilities are encouraged to apply

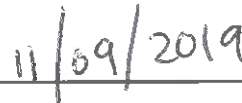
Applications must reach the Human Resources Department via email at: recruitment@icc.co.za

Closing date for the CV submissions is **30 September 2019**.

Applicants who do not meet the minimum requirements will automatically be disqualified from consideration. Applicants who have not been contacted 30 days after the closing date should consider themselves unsuccessful.



ACTING HR DIRECTOR



DATE