



RE-ADVERTISEMENT : REQUEST FOR QUOTATION – BS 37/2018

BIRD-PROOFING AT THE DURBAN ICC LOADING DOCK AREA

1. Background

The Durban ICC is one of the world’s leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important to ensure the infrastructures in the various areas are correctly maintained.

2. Purpose

The Durban ICC requires a service provider to install bird-proofing gel at the loading dock area.

3. Mandatory Requirements

- 3.1 Remove the existing bird spikes from roof components and wall structures in the following areas:
 - Hall 1 loading dock area
 - Loading dock 1
 - Loading dock 2
 - Loading dock 3
 - Loading dock 4
- 3.2 Clean all dirt and waste on all of the above areas, where bird proofing gel will be applied.
- 3.3 Apply bird proofing using Vamoose Bird Repellent Gel or similar approved at all the areas.

4 Mandatory Requirements

Does the service provider comply with the mandatory requirements? Please acknowledge as illustrated	Yes	No
	✓	X
4.1 The prospective service provider must submit two (2) detailed references from clients serviced, where similar projects have been undertaken.		
4.2 The product to be used must be registered with the Department of Agriculture. Proof must be submitted with the proposal.		
4.3 Product used must carry a minimum two (2) year guarantee		

5 Mandatory scope of works and compulsory pricing schedule

1. Hall 1 Loading dock	Approx. Metres	Cost per metre	Total cost (metres x cost per metre)
– Remove existing bird spikes from trusses, brace poles, lip edges ledges, lights and cameras	63	R	R
– Clean all dirt and waste on trusses, brace poles, lip edges ledges, lights and cameras	63	R	R
– Apply bird proofing using Bird Repellent gel on trusses, brace poles, lip edges ledges, lights and cameras.	63	R	R
Please state any additional costs:			R
Total cost – Hall 1 Loading Dock (VAT excl.)			R

2. Loading dock 1 and 2	Approx. Metres	Cost per metre	Total cost (metres x cost per metre)
– Remove existing bird spikes from trusses, brace poles, lip edges ledges, door rails, lights and cameras	343	R	R
– Clean all dirt and waste from trusses, brace poles, lip edges ledges, door rails, lights and cameras	343	R	R
– Apply bird proofing using Bird Repellent gel on trusses, brace poles, lip edges ledges, door rails, lights and cameras.	343	R	R
Please state any additional costs:			R
Total cost – Loading Dock 1 and 2 (VAT excl.)			R

3. Loading dock 3 and 4	Approx. Metres	Cost per metre	Total cost (metres x cost per metre)
– Remove existing bird spikes from trusses, brace poles, lip edges ledges, door rails, lights and cameras	274	R	R
– Clean all dirt and waste from trusses, brace poles, lip edges ledges, door rails, lights and cameras	274	R	R
– Apply bird proofing using Bird Repellent gel on trusses, brace poles, lip edges ledges, door rails, lights and cameras.	274	R	R
Please state any additional costs:			R
Total cost – Loading Dock 3 and 4 (VAT excl.)			R

6 Summary of costs (official form of offer)

Description	Total cost as per pricing schedule
• Total cost – Hall 1 Loading Dock	R
• Total cost – Loading Dock 1 and 2	R
• Total cost – Loading Dock 3 and 4	R
	Subtotal (VAT excl.) R
	VAT @ 15% R
	Grand total (VAT Incl.) R

I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect; my company may be disqualified from quoting to the Durban ICC.

Signature:

Date:

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation

7 Conditions of contract:

- All works to be carried out / material to be used/ techniques performed according to professional standards / practices / norms.
- The product used must carry a minimum guarantee of two (2) years.
- The appointed service provider must submit proof of public liability / contractor insurance to a minimum value of R5 million rand prior to commencement of contract.
- All necessary safety precautions and preventative measures must be adhered to at all times.
- Failure to acknowledge and price for all the mandatory scope of works will result in the service provider being deemed non-responsive and not evaluated further.
- The Durban ICC is not liable to make any deposit payments upfront.

8 Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 8.1 Full name
- 8.2 Identification or company or other registration number
- 8.3 Tax reference number and VAT number, if any
- 8.4 Valid original Tax clearance from South African Revenue Services which proves that the providers tax matters are in order
- 8.5 Valid BBBEE Certificate
- 8.6 MBD 4 Declaration of Interest form must be completed
- 8.7 The service provider must be registered on the CSD database and EThekweni Vendor Portal. Proof of registration needs to be submitted. Failure to be registered on these databases will adversely affect the awarding process and may result in the service provider being deemed non-responsive.

CSD registration website: <https://secure.csd.gov.za>

EThekweni Vendor Portal registration: <https://ethekwinivendor.durban.gov.za>

Or contact 031 322 7011 / 7154

Fatima.milazi@durban.gov.za / phumla.mdabe@durban.gov.za

9 Compulsory site inspection

Please note that a compulsory site inspection will be held at 10h00 on the **13 December 2018**. Contractors are to meet Siphwe Khuzwayo at the Durban ICC Information Desk, where they will be briefed and escorted to the various areas of work.

Failure to attend the compulsory site inspection will invalidate the bid submission.






10 Contact

Siphwe Khuzwayo – Acting Facilities Director
Tel: 031 360 1326
Email: siphwek@icc.co.za

11 Closing Date

Quotations, together with this bid document are to be placed in a sealed envelope marked for the attention of the Procurement Department. The completed bid needs to be placed in the Tender Box situated at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00, on 21 December 2018**

12 Request approved by:

 04/12/2018
<hr/> Acting Facilities Director Siphwe Khuzwayo
 04/12/2018
<hr/> SCM Compliance Officer Ritesh Ramkissoon
 05/12/2018
<hr/> SCM Manager Thenashree Naidoo
 7/12/18
<hr/> Finance Director Melanie Rambally
 7/12/18
<hr/> Chief Executive Officer Lindiwe Rakharebe



13 Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: *(Block Capitals)* _____

Signature: _____ **Date:** _____

14 Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
 (Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number:</u> to be completed by tenderer.																							
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I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE : DATE:
 (of person authorised to sign on behalf of the Tenderer)

15 MBD4 Declaration of Interest

- 15.1 No bid will be accepted from persons in the service of the state¹.
- 15.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 15.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
- 15.3.1 Full name of bidder or his/her representative
- 15.3.2 Identity number:
- 15.3.3 Position occupied in the Company (director, trustee, shareholder²):

- 15.3.4 Company Registration Number:
- 15.3.5 Tax Reference Number:
- 15.3.6 VAT Registration Number:
- 15.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ *MSCM Regulations: "in the service of the state" means to be –*

- (a) *a member of –*
- *any municipal council*
 - *any provincial legislature*
 - *the National Assembly or the National Council of Provinces*
- (b) *a member of the board of directors of any municipal entity;*
- (c) *an official of any municipality or municipal entity;*
- (d) *an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);*
- (e) *a member of the accounting authority of any national or provincial public entity;*
- (f) *an employee of parliament or a provincial legislature.*

² *"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.*

15.3.8 Are you presently in the service of the state?
 If yes, furnish particulars:

YES	NO
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15.3.9 Have you been in the service of the state for the past twelve months?
 If yes, furnish particulars:

YES	NO
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15.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
 If yes, furnish particulars:

YES	NO
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15.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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15.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
 If yes, furnish particulars:

YES	NO
-----	----

15.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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15.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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16 Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder