

REQUEST FOR QUOTATION – TECH 01/2018

SUPPLY AND DELIVERY OF WIRELESS HANDHELD MICROPHONES, ACTIVE REMOTE ANTENNA SPLITTER AND PRO DUAL USB CUEING SYSTEM

1. Background

The Durban ICC is one of the most advanced conferencing facilities in the world and hosts a variety of events including conferences, meetings, exhibitions, concerts and private events both on a national and international level.

2. Purpose of the request for proposal

The Durban ICC requires a service provider for the supply and delivery of technical equipment, as detailed below.

3. Mandatory Product Specifications

3.1 Remote Antenna Splitter Kit for 8 ew100 G3 Receiver System		
Does the service provider comply with the Mandatory Product Specifications? Please acknowledge as illustrated	Yes	No
	✓	X
• Broadband frequency to mix and match frequencies of the attached receivers.		
• DC power distribution to 8 receivers.		
• Two passive wideband directional antennas included.		
3.2 A2003 UHF Passive Wideband Directional Antennas		
• Frequency range 450 – 960 MHz.		
• Apex angle approximately 100 degrees.		
3.3 ew100 G3 Wireless Handheld Microphone Set		
• Frequencies within 516 - 865 MHz range for interference-free reception.		
• Enhanced frequency bank system with up to 12 compatible frequencies.		
• Handheld transmitter with easy-exchangeable microphone modules		
• Pilot tone squelches for eliminating RF interference when transmitter is turned off.		
3.4 Pro Dual USB Cueing System		
• Dual USB interface ports for direct control of up to two laptops running PowerPoint.		
• 3 Button Wireless Remote Handset.		
• Green laser pointer available on the handset.		
• The bidder must have these items in stock and must be able to deliver by 19 th October 2017		

4. Compulsory Pricing Schedule:

Description	Unit Cost	Quantity required	Total (Unit cost x quantity)
• Active Splitter Kit for 8 ew100 G3 Receiver System.	R	2	R
• A2003 UHF Passive Wideband Directional Antenna.	R	4	R
• ew100 G3 Wireless Handheld Microphone Set	R	6	R
• Pro Dual USB Cueing System.	R	1	R
• Other Associated Costs – Please Indicate:			R
		Total (VAT Excl.)	R
		VAT @ 14%	R
		Total (VAT Incl.)	R

Please attach a catalogue or product code of the items quoted on, including the warranty details.

Kindly note:

- Failure to comply with all of the stipulated mandatory product specifications will result in the service provider being deemed non-responsive and will not be considered for evaluation.
- The Durban ICC is not liable to make any deposit payments upfront.
- There should be no hidden costs
- Quantity may change at time of placing the order, due to budget restrictions.
- The prices submitted should be firm prices and **not** subject to exchange rate fluctuations.
- Durban ICC reserves the right to purchase all or part of the goods listed from various service providers.

I.....being duly authorized thereto by to hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature: _____ Date: _____

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation

5. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 5.1 Full name.
- 5.2 Identification or company or other registration number.
- 5.3 Tax reference number and VAT number, if any.
- 5.4 Valid original Tax Clearance Certificate from the South African Revenue Services which proves that the service provider's tax matters are in order.
- 5.5 Valid BBBEE Certificate.
- 5.6 MBD 4 Declaration of Interest form must be completed.
- 5.7 Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.
- 5.8 The service provider must be registered on the CSD database. Please submit proof of registration.

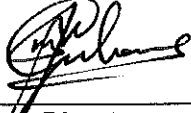
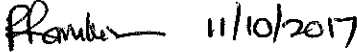



6. Contact Person

Wiseman Zulu
Tel: +27 31 3601313
wisemanz@icc.co.za
Technical Operator

7. Closing Date

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **10h00, on 18th October 2017**

8. Request for proposals approved by:

 Operations Director Mduuzi Ngubane
 11/10/2017 SCM Compliance Officer Ritesh Ramkissoon
 11/10/2017 SCM Manager Thenashree Naidoo
 Finance Director Melanie Rambally
pp  Chief Executive Officer Lindiwe Rakharebe

10. Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
 (Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number:</u> to be completed by tenderer.
Consolidated Account No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Electricity	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Water	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Rates	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE : DATE:
 (of person authorised to sign on behalf of the Tenderer)

11. MBD4 Declaration of Interest

11.1 No bid will be accepted from persons in the service of the state¹.

11.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

11.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

11.3.1 Full name of bidder or his/her representative

11.3.2 Identity number:

11.3.3 Position occupied in the Company (director, trustee, shareholder²):
.....

11.3.4 Company Registration Number:

11.3.5 Tax Reference Number:

11.3.6 VAT Registration Number:

11.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- any municipal council
- any provincial legislature
- the National Assembly or the National Council of Provinces

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity;

(f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

11.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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11.3.9 Have you been in the service of the state for the past twelve months?
If yes, furnish particulars:

YES	NO
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11.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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11.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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11.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
If yes, furnish particulars:

YES	NO
-----	----

11.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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11.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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12. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder

