

Where the World meets Africa



ICC Durban (PTY) Ltd is the managing company for the Inkosi Albert Luthuli ICC Complex, which includes the International Convention Centre Durban (ICC), the ICC Exhibition Centre and the ICC Arena. The Durban ICC is one of the most advanced conferencing facilities in the world, having been voted Africa's Leading Conference Centre at the World Travel Awards for 13 years.

POSITION (TG07): HANDYMAN (Internal/External)



AFRICA'S LEADING MEETINGS
AND CONFERENCE CENTRE - AS VOTED
BY THE WORLD TRAVEL AWARDS

The Durban ICC is calling for suitable candidates to apply for the position of Handyman. The incumbent will be required to carry out all handyman repairs and maintenance at the Durban ICC. The incumbent will report directly to the Facility Foreman or appointed representative.

The purpose of this job is to:

- Render an effective handyman service to the Durban ICC.
- Carry out reactive, planned and preventative maintenance handyman tasks on all required equipment
- Ensure that all equipment and installations on the sites are safe to use.
- Assisting with daily / weekly / monthly inspections

QUALIFICATIONS, EXPERIENCE & COMPETENCIES

Minimum Qualifications

- Matric of equivalent

Experience and knowledge required

- Minimum 5 years' experience in the handyman field
- Demonstrate a broad spectrum of handyman related skills to include but not limited to:
 - Metal work / Ironmongery
 - Tiling / Civils
 - Painting / Skimming
 - Plumbing
 - Woodwork

Attributes

- Excellent communication skills
- Fluency in English both written & verbal
- Strong people management skills
- High tolerance for working under pressure
- Confidence in dealing with clients and service providers
- Must have excellent attention to detail with a proven track record for delivering high quality work
- Must be self-motivated
- Must be a team player
- Attend to audit requirements, investigate and resolve any audit findings.

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AFRICA'S LEADING CONVENTION CENTRE

International Convention Centre Durban (Pty) Ltd.

Directors: DM Madlala (Chairperson), SST Ngcobo, A Sewnarain, J van Rooyen, S Msomi, Z Msimang

ICC DURBAN (PROPRIETARY) LIMITED Reg. No. 1992/05887/07



KEY PERFORMANCE / MAIN ACTIVITIES OF THIS ROLE

- Handyman task maintenance and repairs.
- Handyman installation tasks.
- Assist any other member of the Facility Maintenance Team that requires help.

APPLICATIONS


Applications must reach the Human Resources Dept, Durban ICC, PO Box 155, Durban 4000 or 45 Bram Fischer Rd, Durban 4001 or via e-mail: recruitment@icc.co.za

Closing date for the CV submissions is **11 July 2017**

Applicants who do not meet the minimum requirements will automatically be disqualified from consideration

Applicants who have not been contacted 30 days after the closing date should consider themselves unsuccessful.

Applicants with criminal records will be required to declare such records with the full understanding that certain criminal activities may be considered to be incompatible with employment by the Durban ICC.



HUMAN RESOURCES DIRECTOR

Date : _____

27/06/17