



REQUEST FOR QUOTATION – BS 20/2017

SUPPLY, FIT AND COMMISSION LED LIGHTS FOR THE DURBAN ICC

1. Background

The Durban ICC is one of the world's leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important to ensure the infrastructures in the various areas are correctly maintained.

2. Purpose of the request for proposal

The Durban ICC requires an experienced electrical contractor to supply, fit and commission LED lights outside the Durban ICC (Bus slipway between ICC and Walnut Road, along walkways from Bram Fisher Road and Stalwart Simelane Street to Durban ICC).

3. Minimum requirements

Does the service provider comply with the minimum requirements? Please acknowledge as illustrated	Yes	No
	✓	X
3.1 The service provider must submit two (2) positive references of providing similar services to entities having similar size and capacity as the Durban ICC.		
3.2 The service provider must submit proof of public liability insurance to a minimum value of one million rand.		
3.3 The appointed service provider will need to submit a sample of the light for approval, prior to commencing with the balance of the order.		
3.4 Service provider must have a qualified electrician performing the installation and commissioning of the lighting. Please attach a 2 page CV detailing work experience of the individuals who will be working on site.		

Failure to acknowledge and fulfil the mandatory requirements as illustrated in the schedule above will result in the service provider being deemed non-responsive and not evaluated further.

4. Specifications of the Luminaire mechanical construction for the lights to be supplied:

- The housing of the luminaire should be constructed from a pigmented resin polymer which is suitable for outdoors, has the density and characteristic to withstand impact and that is UV stabilised.
- The housing of the luminaire should have a robust construction and reinforced by means of a 316 stainless steel frame from within.
- The luminaire must allow for 2 x machined 316 stainless steel thread extensions to be inserted into the luminaire for fixing purposes. These extensions will also need to be provided.

- The LED driver should be housed within the luminaire and not exposed or visible from the outside.
- The LEDs, MPCB, heat sink and optics should also be housed within the luminaire and not left exposed to the outside elements.
- The body of the luminaire including any fastening systems should carry a minimum 5 year guaranty against rust, corrosion and or any other degradation as a result of exposure to the outdoor elements.
- The Luminaire should be designed in a manner that allows for repairs and or replacement of LED driver or LEDs for maintenance purpose.
- The luminaire should also be compatible for future technology upgrades.
- The luminaire should comply with SANS 60598 and all applicable parts thereof.

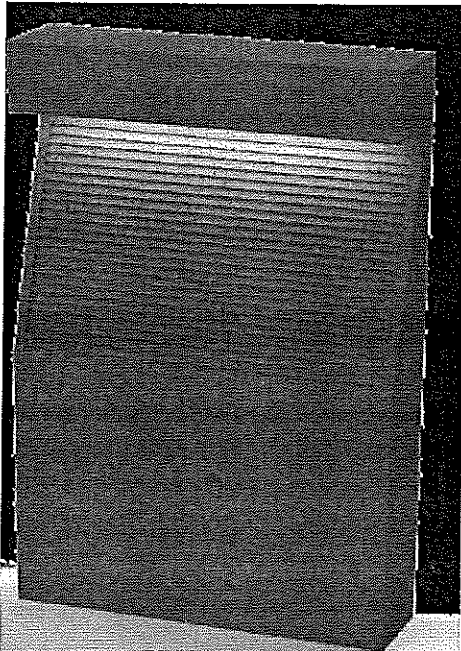
5. **Electronic performance of Luminaire for the lights to be supplied:**

- The Correlated Colour Temperature should be 3000 Kelvin, with a colour rendering index of 80.
- The luminaire should produce a minimum of 2440 flux @ 25 Degree Celsius.
- The power factor of the LED driver should be >0.96.
- The efficiency of the proposed luminaire should be at least 154lm/w @ 25 Degrees Celsius.
- The luminaire driver should have the necessary protection to overcome voltage fluctuation, overheating, short circuits, overloads, voltage spikes up to 1.0Kv and have active auto power factor correction.
- The luminaire should have additional/dual surge protection other than the protection located within the luminaire driver.
- The UGR (Unified Glare Rating) of the overall system after installation should not exceed 30.
- The LED component must be supported by a LM 80 report, with a lumen maintenance >80 @ 30000 hours calculated at Tc=55 Degree Celsius.

6. After sales service and back-up:

- The luminaire body and LED driver should carry a minimum 5 year warranty. The LEDs components warranty must be in accordance with LM-80 testing based on 30000 hours.
- The luminaire manufacture must be able to guarantee production of the proposed luminaire for at least 5 years, and the spares and components for a minimum of 7 years from date of purchase.
- The luminaire manufacturer should have a service centre located within KZN for servicing, repairs and the execution of warranty claims should the need arise.

7. Proposed light exterior features should look similar to the light in the picture below:



Please note:

- All works to be carried out / material to be used/ techniques performed according to professional standards / practices / norms.
- Competent and qualified electricians must be employed to carry out the installation.
- All necessary safety precautions and preventative measures must be adhered to at all times.



8. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 8.1 Full name.
- 8.2 Identification or company or other registration number.
- 8.3 Tax reference number and VAT number, if any.
- 8.4 Valid original Tax Clearance Certificate from the South African Revenue Services which proves that the service provider's tax matters are in order.
- 8.5 Valid BBBEE Certificate.
- 8.6 MBD 4 Declaration of Interest form must be completed.
- 8.7 Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.
- 8.8 A contactable e-mail address and/or business card must be provided together with all written proposals/quotations.
- 8.9 A completed ICC Durban (Pty) Ltd supplier application form which is available for download from the Durban ICC website (www.icc.co.za). Alternatively, if the supplier is registered on the Durban ICC database, then the service provider need only submit their supplier number. All the mandatory documents must be included with this application.

9. Compulsory Pricing Schedule (form of offer)

Description	Quantity Required	Unit Price	Total (Unit price x quantity)
• Supply and install light fittings as per the mechanical and electronic specifications	30 units	R	R
• Supply light fittings as per the mechanical and electronic specifications to be used for attic stock.	10 units	R	R
Sub Total (VAT Excl.)			R
VAT @ 14%			R
Grand Total (VAT Incl.)			R

Note: The Durban ICC is not liable to make any deposit payments upfront.

I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature:

Date:

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation

10. Contact Person

Siphiwe Khuzwayo – Acting Facilities Director
Tel: 031 360 1326
Email: siphiwek@icc.co.za





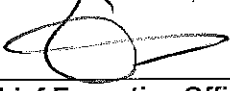
11. Compulsory Site Inspection

Please note that a compulsory site inspection will be held at **10h00, on 10 April 2017**. Contractors are to meet Siphiwe Khuzwayo at the Durban ICC Information Desk where they will be briefed and escorted to the various areas of works

12. Closing Date

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00, on 14 April 2017**.

13. Request for proposals approved by:

 30/03/2017
Acting Facilities Director Siphiwe Khuzwayo
 31/03/2017
SCM Compliance Officer Ritesh Ramkissoon
 31/03/2017
SCM Manager Thenashree Naidoo
 31/3/17
Finance Director Melanie Rambally
 5/4/17
Chief Executive Officer Lindiwe Rakharebe



14. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: *(Block Capitals)* _____

Signature: _____ Date: _____



15. Declaration of Municipals Fees

I, the undersigned, do hereby declare that the Municipal fees of

.....
 (Full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number:</u> to be completed by tenderer.
Consolidated Account No.	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
Electricity	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
Water	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
Rates	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
Other	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
Other	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

NAME : (Block Capitals)

SIGNATURE : DATE:
 (of person authorised to sign on behalf of the Tenderer)

16. MBD4 Declaration of Interest

- 16.1 No bid will be accepted from persons in the service of the state¹.
- 16.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 16.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 16.3.1 Full name of bidder or his/her representative
 - 16.3.2 Identity number:
 - 16.3.3 Position occupied in the Company (director, trustee, shareholder²):
.....
 - 16.3.4 Company Registration Number:
 - 16.3.5 Tax Reference Number:
 - 16.3.6 VAT Registration Number:
 - 16.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - any municipal council
 - any provincial legislature
 - the National Assembly or the National Council of Provinces
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity;
- (f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

16.3.8 Are you presently in the service of the state?
 If yes, furnish particulars:

YES	NO
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16.3.9 Have you been in the service of the state for the past twelve months?
 If yes, furnish particulars:

YES	NO
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16.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
 If yes, furnish particulars:

YES	NO
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16.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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16.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?
 If yes, furnish particulars:

YES	NO
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16.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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16.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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17. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder