

Where the World meets Africa



ICC Durban (PTY) Ltd is the managing company for the Inkosi Albert Luthuli ICC Complex, which includes the International Convention Centre Durban (ICC), the ICC Exhibition Centre and the ICC Arena. The Durban ICC is one of the most advanced conferencing facilities in the world, having been voted Africa's Leading Conference Centre at the World Travel Awards for 14 years.



AFRICA'S LEADING MEETINGS
AND CONFERENCE CENTRE - AS VOTED
BY THE WORLD TRAVEL AWARDS

FOOD & BEVERAGE MANAGER

The Durban ICC is calling for suitable candidates to apply for the position of Food & Beverage Manager. The incumbent will be required to oversee the entire Food and Beverage operation within the complex, reporting directly to the Operations Director and working closely with the Operations Manager and Culinary Department.

QUALIFICATIONS, EXPERIENCE & COMPETENCIES

Minimum Qualifications

- Hospitality Diploma With Food & Beverage Management or equivalent

Minimum Experience

- 5 Years relevant experience within the hospitality industry.
- 3 Years in an F&B management position.
- Experience within the banqueting and/or conferencing industry preferably within a 5-Star establishment with conference facilities holding large to medium scale events (500+ delegates).
- Experience and good knowledge of Point of Sales System.
- Knowledge of HACCP and ISO will be beneficial.
- Working knowledge of various computer software programs (MS Office). Knowledge of EBMS would be an advantage.

Attributes

- Guest oriented and service minded.
- Assertive with strong leadership skills and has the ability to interact effectively with peers, subordinates and service providers.
- Attention to detail and quality orientated.
- Confident to communicate at high levels both with internal and external clients.
- Works well under pressure and able to make on the spot decisions.
- Willing to work evenings, weekends and public holidays as business dictates.

KEY PERFORMANCE / MAIN ACTIVITIES OF THIS ROLE

- Manage all F&B and day-to-day operations within budgeted guidelines ensuring costs are controlled and profit margins are maintained within budget. (Systems based inventory management).
- Responsible for the standards of service delivered to guests during functions and within public catering outlets to ensure waitron and bar service offered to guests is of the highest standard.
- Planning and management of all catering requirements (public catering & events) to deliver food and beverage service in-line with client requirements and company standards.
- Quality control of food and beverage products, services and staff to maintain five-star international standards.
- Plan and manage F&B in accordance with government legislated and internal policies and procedures.

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AFRICA'S LEADING CONVENTION CENTRE

International Convention Centre Durban (Pty) Ltd.
Directors: DM Madlala (Chairperson), SST Ngcobo, A Sewnarain, S Msomi, Z Msimang
ICC DURBAN (PROPRIETARY) LIMITED Reg No. 1992/05887/07



- Oversee stores and manage the procurement of goods and services in line with the prescribed SCM procedure.
- Manage outsourced service providers (Service Personnel and Liquid Coffee).
- Lead F&B team and manage the performance of all personnel under responsibility.

APPLICATIONS

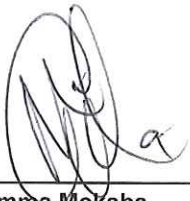
Applications must reach the Human Resources Dept., Durban ICC, PO Box 155, Durban 4000 or 45 Bram Fischer Rd, Durban 4001 or via e-mail: recruitment@icc.co.za

Closing date for applications is **Wednesday 24 March 2017**.

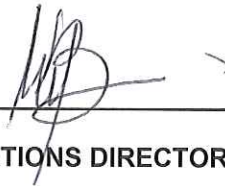
Applicants who do not meet the minimum requirements will automatically be disqualified from consideration

Applicants who have not been contacted 30 days after the closing date should consider themselves unsuccessful.

Applicants with criminal records will be required to declare such records with the full understanding that certain criminal activities may be considered to be incompatible with employment by the Durban ICC.



Mamma Mokaba
HR DIRECTOR



Johannes Basi
ACTING OPERATIONS DIRECTOR



Lindiwe Rakharebe
CHIEF EXECUTIVE OFFICER

Date : 9/3/17