

REQUEST FOR QUOTATION – IT 04/2017

TO SUPPLY, INSTALL AND COMMISSION AN AUDIO SYSTEM FOR THE VIP PREMIER SUITE

1. Background

The Durban ICC is one of the world's leading events and meetings destinations. In order to maintain the extremely high international standards as a facility it is important that we have the correct infrastructure.

The Durban ICC has a VIP Premier suite that is located in the Durban ICC Arena main hall area. This suite is used to host VIP clients during events. The Durban ICC requires a sound system that can carry through the sound from the main hall via a provided feed to the VIP Premier Suite.

2. Purpose of the Request for Proposal

The Durban ICC requires a service provider to supply, install, and commission a sound system solution for the Durban ICC VIP Premier Suite.

3. List of Equipment Required:

<ul style="list-style-type: none"> • ALLE – QU PAC Digital 19" rack mountable sound mixer (or similar approved)
<ul style="list-style-type: none"> • MART-CDD5 W Full range white speakers (or similar approved)
<ul style="list-style-type: none"> • MART-CSX112 W 12-inch subwoofer in white enclosure (or similar approved)
<ul style="list-style-type: none"> • MC2A –T1000 Rack mount 750W/4 ohms per channel stereo amplifier (or similar approved)
<ul style="list-style-type: none"> • MART-C6 8T 5 6.5" (165mm) LF 150deg (or similar approved)
<ul style="list-style-type: none"> • MART-DX05 Rack mount 2 - out loudspeaker management system (or similar approved)
<ul style="list-style-type: none"> • WHAR-CPD 3600 Rack mount 2u Amplifier 2 channel x 1300w @ 40hm (or similar approved)
<ul style="list-style-type: none"> • DSPP-MP 1000P Rack mount 240w 100v Line Mixer Amp (or similar approved)
<ul style="list-style-type: none"> • MART - CDD CB5W – CDD5 ceiling bracket white (or similar approved)
<ul style="list-style-type: none"> • 9u Lockable Server cabinet – With swing frame to be installed in the corner of the room to house equipment.

Please Note:

- All the necessarily safety precautions and preventative measures must be adhered to at all times. Contractors will be held liable for all damages caused by their staff members.
- All works are to be carried out in line with the OHS Act 85 of 1993.
- All Technicians must wear appropriate / necessary safety clothing or PPE.

4. Mandatory Requirements

Does the service provider comply with the mandatory Requirements? Please tick as illustrated	Yes	No
	✓	X
• The service provider must have previous experience of such projects. Attach proof		
• The service provider must submit the specifications / product catalogue of the proposed products for each item requested.		
• The service provider must have public liability insurance of minimum R500, 000.00. Please attach proof		
• The service provider must install all equipment neatly and according to manufacturer best practices – racked to a green light status.		
• Upon completion, the service provider must ensure that the configuration of the system is set to manufacturer best practices and specifications. The service provider must also provide the relevant training for key Durban ICC staff.		

Please Note: Failure to meet all of the stipulated mandatory requirements will result in the service provider being deemed non-responsive and will not be considered for evaluation.

5. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 5.1 Full name.
- 5.2 Identification or company or other registration number.
- 5.3 Tax reference number and VAT number, if any.
- 5.4 Valid original Tax Clearance Certificate from the South African Revenue Services which proves that the service provider's tax matters are in order.
- 5.5 Valid BBBEE Certificate.
- 5.6 MBD 4 Declaration of Interest form must be completed.
- 5.7 Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.

6. Terms and Conditions

It must be noted that the service provider assumes full risk when submitting bid proposals to the Durban ICC.

7. Requirements to submit quotations

- 7.1 All schedules in this document must be populated and will form part of the quotation.
- 7.2 Companies must submit a company profile and provide examples and references of similar such work performed.
- 7.3 A completed ICC Durban (Pty) Ltd supplier application form which is available for download from the Durban ICC website (www.icc.co.za). Alternatively, if the supplier is registered on the Durban ICC database, then the service provider need only submit their supplier number. All the mandatory documents must be included with this application.

8. Compulsory Pricing Schedule (Form of Offer)

Description	Unit Cost	Quantity required	Total (Unit cost x quantity)
• ALLE – QU PAC Digital 19" rack mountable sound mixer	R	1	R
• MART-CDD5 W Full range white speakers	R	4	R
• MART-CSX112 W 12-inch subwoofer in white enclosure	R	1	R
• MC2A –T1000 Rack mount 750W/4 ohms per channel stereo amplifier	R	1	R
• MART-C6 8T 5 6.5" (165mm) LF 150deg	R	5	R
• MART-DX05 Rack mount 2 - out loudspeaker management system	R	1	R
• WHAR-CPD 3600 Rack mount 2u Amplifier 2 channel x 1300w @ 40hm	R	1	R
• DSPP-MP 1000P Rack mount 240w 100v Line Mixer Amp	R	1	R
• MART - CDD CB5W – CDD5 ceiling bracket white	R	4	R
• 9u Lockable Server cabinet – With swing frame to be installed in the corner of the room to house equipment.	R	1	R
Please state any additional costs: <input type="radio"/> <input type="radio"/> <input type="radio"/>			R R R
Sub Total (Excluding VAT)			R
VAT @ 14 %			R
Total (Incl. VAT)			R

- The Durban ICC is not liable to make any deposit payments upfront.
- There should be no hidden costs

I.....being duly authorized thereto by do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature:

Date:

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation.

9. Contact Person

Kelvin Dorosami
Tel: +27 31 360 1204
IT & Integrated Systems Specialist

10. Compulsory site inspection and Closing Date




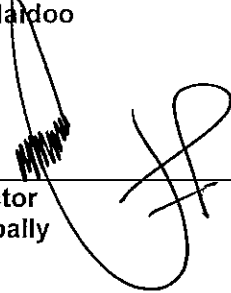

Compulsory site inspection

Please note that a compulsory site inspection will be held at **10h00, on 27th October 2016**. Contractors are to meet Kelvin Dorosami at the ICC Foyer Reception Desk where they will be briefed and escorted to the various areas of works.

Closing date:

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00 on 3rd November 2016**.

11. Request for proposals approved by:

 13/10/2016 Jerry Craig Hurter Facilities Director
 13/10/2016 SCM Compliance Officer Ritesh Ramkissoon
 13/10/2016 SCM & Compliance Manager Thenashree Naidoo
 2016-10-19 Finance Director Melanie Rambally
 20/10/16 Chief Executive Officer Lindiwe Rakharebe



DURBAN ICC

INTERNATIONAL CONVENTION CENTRE
INROSI ALBERT LUTHULI ICC COMPLEX
DURBAN SOUTH AFRICA

12. Past experience in similar assignments

Assignment Description	Key Elements	Duration	Contact Person and Telephone Number	Assignment Value

13. Declaration of Municipals Fees

I / we do hereby declare that the Municipal fees of the company:-

.....
(Company Name)

are, as at the date of the quotation closing, fully paid up, or arrangements have been concluded with the Municipality to pay the said fees:

Account	Account Number *
Electricity	
Water	
Rates	

*** To be completed by Service Provider.**

I / we acknowledge that should it be found that Municipal fees are not up to date, the Council may take such remedial action as is required, including termination of contract and any income due to the Company shall be utilized to offset any monies due to the Council.

In addition to completion of the above – **please attach a copy of your Metro Bill**

Name: (Block Capitals) _____

Signature: _____ **Date:** _____
(of person authorized to sign on behalf of the Tenderer)

14. MBD4 Declaration of Interest

No bid will be accepted from persons in the service of the state¹.

14.1 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

14.2 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

14.2.1 Full name of bidder or his/her representative

14.2.2 Identity number:

14.2.3 Position occupied in the Company (director, trustee, shareholder²):

.....

14.2.4 Company Registration Number:

14.2.5 Tax Reference Number:

14.2.6 VAT Registration Number:

14.2.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

References:

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - any municipal council
 - any provincial legislature
 - the National Assembly or the National Council of Provinces
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity;
- (f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



DURBAN ICC

INTERNATIONAL CONVENTION CENTRE
INKOSI ALBERT LUTHULI ICC COMPLEX
DURBAN SOUTH AFRICA

14.2.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
-----	----

14.2.9 Have you been in the service of the state for the past twelve months? If yes, furnish particulars:

YES	NO
-----	----

14.2.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
-----	----

14.2.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
-----	----

14.2.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
-----	----

14.2.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
-----	----

14.2.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
-----	----



DURBAN ICC

INTERNATIONAL CONVENTION CENTRE
INKOSI ALBERT LUTHULI ICC COMPLEX
DURBAN SOUTH AFRICA

15. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder