



**REQUEST FOR QUOTATION – BS 03/2015**

**REPLACEMENT OF SEWER LINE FOR THE MAIN KITCHEN**

**1. Background**

The Durban ICC is one of the world’s leading events and meetings destinations. In order to maintain the extremely high standards demanded by clients, all the facilities need to be of an international standard.

**2. Purpose of the request for proposal**

The Durban ICC requires the services of a competent contractor that will be able to replace the main sewer line from the kitchen to the grease trap. The replacement has to be carried out to prevent any liquid from leaking from the pipes and to prevent the continuous blockages that are being experienced.

**3. Specifications**

Scope of works	Yes	No
Does the supplier comply with the scope of works?	✓	X
• To cut open 55 m x 1 m concrete slab		
• To excavate and remove soil to a maximum depth of 2.2 meters.		
• Ensure that the excavations are safe and cannot collapse		
• Shore the sides with 16 mm ply board		
• Remove the old sewer line		
• Install a bed of Umgeni Sand 150mm deep for pipe to lay in.		
• Supply 200mm diameter pipe that complies with SABS 791, Class 34, (heavy duty pvc).		
• Construct TWO manholes using 750mm concrete rings, complete with cast iron frame and cover.		
• Lay independent 200 mm pvc pipe to existing chamber. Make provisions for five (5) Y-pieces to tie existing lines into the main line.		
• Pipe must be laid to ensure an even gradient that will achieve a flow rate of 0.8 m/s to 1.4 m/s		
• Supply and install 6 heavy duty cast iron rodding eyes. The pipe between the rodding eyes and the main line will be 160mm heavy duty pvc pipe.		
• Supply and fill channel with 250mm Umgeni Sand after pipe has been laid. Umgeni sand to be mixed with 5% cement		
• Compact soil		
• Supply and concrete open channel 55 meters x 1 m x 200mm		
• Hand float concrete to match existing finish		
• Cart away rubble and dispose of at official dumpsite.		



**Please note:**

- All works to be carried out / material to be used / techniques performed according to professional standards / practice / industry norms.
- All the necessarily safety precautions and preventative measures must be adhered to at all times
- Failure to meet all of the stipulated mandatory requirements will result in the service provider being deemed non-responsive and will not be considered for evaluation.

**4. Preconditions**

**A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:**

- 4.1 Full name.
- 4.2 Identification or company or other registration number.
- 4.3 Tax reference number and VAT number, if any.
- 4.4 Valid original Tax Clearance Certificate from the South African Revenue Services which proves that the service provider's tax matters are in order.
- 4.5 Valid BBBEE Certificate.
- 4.6 MBD 4 Declaration of Interest form must be completed.
- 4.7 Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.

**5. Terms and Conditions**

It must be noted that the service provider assumes full risk when submitting bid proposals to the Durban ICC.

**6. Requirements to submit quotations**

- 6.1 All schedules in this document must be populated and will form part of the quotation.
- 6.2 Companies must submit a company profile and are to provide examples and references of similar work performed.
- 6.3 A contactable e-mail address and/or business card must be provided together with all written proposals/quotations.
- 6.4 A completed ICC Durban (Pty) Ltd supplier application form which is available for download from the Durban ICC website ([www.icc.co.za](http://www.icc.co.za)). Alternatively, if the supplier is registered on the Durban ICC database, then the service provider need only submit their supplier number. All the mandatory documents must be included with this application.

**7. Compulsory Pricing Schedule**

Description	Unit	Quantity	Rate	Total (Quantity x rate)
• To cut open 55 m x 1 m concrete slab	m <sup>2</sup>	55		
• To excavate and remove soil to a depth of 2.2 meters.	Ea	1		
• Ensure that the excavations are safe and cannot collapse • Shore the sides with 16 mm ply board	Ea	1		
• Remove the old sewer line	m	55		
• Install a bed of Umgeni Sand 150mm deep for pipe to lay in.	Ea	1		
• Construct two manholes using 750mm concrete rings, complete with cast iron frame and cover.	Ea	2		
• Supply 200mm diameter pipe that complies with SABS 791, Class 34, (heavy duty pvc). Lay independent 200 mm pvc pipe to existing chamber. Make provisions for five (5) Y-pieces to tie existing lines into the main line. Pipe must be laid to ensure an even gradient that will achieve a flow rate of 0.8 m/s to 1.4 m/s	Ea	1		
• Supply and install 6 heavy duty cast iron rodding eyes. The pipe between the rodding eyes and the main line will be 160mm heavy duty pvc pipe.	Ea	6		
• Supply and fill channel with Umgeni Sand, 250mm above the pipe after pipe has been laid. Umgeni sand to be mixed with 5% cement. Compact soil.	Ea	1		
• Supply and concrete open channel 55 meters x 1 m x 200mm. Hand float concrete to match existing finish.	m <sup>3</sup>	11		
• Cart away rubble and dispose of at official dumpsite.	Ea	1		
<b>Sub Total (Excl. VAT)</b>				
<b>VAT 14 %</b>				
<b>Total (Incl. VAT)</b>				



**Note:** The Durban ICC is not liable to make any deposit payments upfront.

**8. Contact Person**

Jerry Craig Hurter, Facilities Director  
031 360 1200  
jerrych@icc.co.za

**9. Compulsory Site Inspection**

Please note that a compulsory site inspection will be held on the **09 February 2015** at 12h00. Contractors are to meet Jerry Craig Hurter at the ICC Foyer Reception Desk where they will be briefed and escorted to the various areas of works.

**10. Closing Date**

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12h00 on 17 February 2015**.

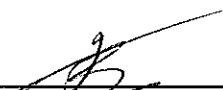

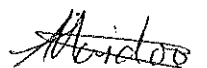
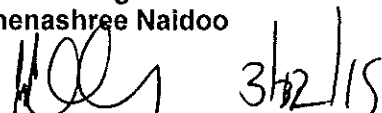

I.....being duly authorized thereto by .....  
do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note:** Failure of a Service Provider to complete and sign this page will invalidate the quotation



Request for proposals approved by:

 _____ Facilities Director J.C Hurter
 _____ SCM Compliance Ritesh Ramkissoon
 _____ SCM Manager Thenashree Naidoo
 _____ Finance Director Melanie Rambally
 _____ Acting Chief Executive Officer Nicolette Elia-Beissel



11. Past experience in similar assignments

Assignment Description	Key Elements	Date Completed	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto by .....do hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: *(Block Capitals)* \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**12. Declaration of Municipals Fees**

I / we do hereby declare that the Municipal fees of the company:-

.....  
(Company Name)

are, as at the date of the quotation closing, fully paid up, or arrangements have been concluded with the Municipality to pay the said fees :

Account	Account Number *
Electricity	
Water	
Rates	

\* to be completed by Service Provider.

I / we acknowledge that should it be found that Municipal fees are not up to date, the Council may take such remedial action as is required, including termination of contract and any income due to the Company shall be utilized to offset any monies due to the Council.

In addition to completion of the above – **please attach a copy of your Metro Bill**

Name: (Block Capitals) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of person authorized to sign on behalf of the Tenderer)

### 13. MBD4 Declaration of Interest

13.1 No bid will be accepted from persons in the service of the state<sup>1</sup>.

13.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

13.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

13.3.1 Full name of bidder or his/her representative .....

13.3.2 Identity number: .....

13.3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):  
.....

13.3.4 Company Registration Number: .....

13.3.5 Tax Reference Number: .....

13.3.6 VAT Registration Number: .....

13.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

#### References:

<sup>1</sup> MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- any municipal council
- any provincial legislature
- the National Assembly or the National Council of Provinces

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity;

(f) an employee of parliament or a provincial legislature.

<sup>2</sup> "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



13.3.8 Are you presently in the service of the state?  
If yes, furnish particulars: 

YES	NO
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13.3.9 Have you been in the service of the state for the past twelve months? If yes, furnish particulars: 

YES	NO
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13.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?  
If yes, furnish particulars: 

YES	NO
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13.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars: 

YES	NO
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13.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars: 

YES	NO
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13.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars: 

YES	NO
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13.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars: 

YES	NO
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13.4 Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee No.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**