

REQUEST FOR QUOTATION – BS 06/2014

INVESTIGATION AND REPAIRS TO UNDERPAVING WATERPROOFING MEMBRANE AT LOADING DOCK 1

1. Background

The Durban ICC is one of the world's leading events and meetings destinations. In order to maintain the extremely high standards demanded by clients, all the facilities need to be of an international standard.

2. Purpose of the Request for Quotation

The Durban ICC requires the services of a contractor that will be able perform a thorough inspection / investigation and repairs to the underlying waterproofing membrane at loading dock 1 which is currently resulting in water ingress into the Arena Services passage below.

3. Specifications

3.1 Scope of works

- Using a transponder accurately locate point of leak
- Remove existing paving and set aside of reuse
- Carefully expose existing and inspect for defects/damages
- Repair any visible defects
- Flood test area with a fluoroscene dye for 72hours and monitor leaks
- Strip existing waterproofing is badly damaged
- Re-waterproof with 4mm dual reinforced Torch-on membrane
- Flood test to ensure leak no longer occurs
- Install 250um slip sheet
- Install 10mm cusped drainage medium
- Reinststate paving on new umgeni sand bending
- Install new as necessary including all cutting and edging etc.
- Plate compact and sand

PLEASE NOTE:

All the necessarily safety precautions and preventative measures must be adhere to at all times, when working with or near the transformers. Contractors will be held reliable for all possible damages caused before and after the complete sampling.

All works are to be carried out in line with the OHS Act

All Technicians must wear appropriate / necessary safety clothing or PPE to include at a minimum;

- Overalls
- Safety Shoes
- Reflective Wear

All works are to be carried out in line with the OHS Act and the area of work will be safely demarcated with appropriate signage / barrier tape. All contractor staff to work under constant supervision at all times

Successful contractor to provide a Health & Safety file prior to commencement onsite

All product / workmanship guarantee / warranties to be documented and provided following completion of the works

The scheduling of these works will be determined in accordance with the events calendar of the ICC, however, all effort will be made to accommodate the successful contractor their expediting of the works in the most opportune manner possible.

Contractors are to provide references for similar works carried out on other projects

4. Preconditions

A written proposal/quotation will not be considered unless the service provider who submits the quotation provides the following with their proposal/quotation:

- 4.1. Full name.
- 4.2. Identification or company or other registration number.
- 4.3. Tax reference number and VAT number, if any.
- 4.4. Valid original Tax Clearance Certificate from the South African Revenue Services which proves that the service provider's tax matters are in order.
- 4.5. Valid BBBEE Certificate.
- 4.6. MBD 4 Declaration of Interest form must be completed.
- 4.7. Statement that the company's water, electricity and rates are up to date or formal payment arrangements have been made.

5. Requirements to submit quotations

- 5.1 All schedules in this document must be populated and will form part the quotation
- 5.2 A completed ICC Durban (Pty) Ltd supplier application form which is available for download from the Durban ICC website (www.icc.co.za). Alternatively, if the supplier is registered on the Durban ICC database, then the service provider need only submit their supplier number. All the mandatory documents must be included with this application.
- 5.3 The contractor will need to provide examples and references of similar such civil works performed.

6. Contact Person

Dirk Pronk, FM Solutions
0313601326
dpronk@fm-solutions.co.za

7. Compulsory Site Inspection

Please note that a compulsory site inspection will be held on **Thursday, 27 February 2014 at 10h00**. Contractors are to meet Dirk Pronk at the ICC Foyer Reception Desk where they will be briefed and escorted to the various areas of works.

8. Closing Date

Quotations, together with this document and supplier registration forms are to be placed in a sealed envelope marked for the attention of the Procurement Department and are to be placed in the Tender Box at the Durban ICC security entrance on the ground floor, 45 Bram Fischer Road Durban before **12:00, on Tuesday, the 04 March 2014**

9. Price Schedule

DESCRIPTION	UNIT	QTY	RATE	AMOUNT
Using a transpointer accurately locate point of leak	sum			
Remove existing paving and set aside of reuse	sum			
Carefully expose existing and inspect for defects/damages	sum			
Repair any visible defects	m ²			
Flood test area with a fluoroscene dye for 72hours and monitor leaks	sum			
Strip existing waterproofing is badly damaged	sum			
Re-waterproof with 4mm dual reinforced Torch-on membrane	m ²			
Flood test to ensure leak no longer occurs	m ²			
Install 250um slip sheet	sum			
Install 10mm cuspated drainage medium	sum			
Reinstate paving on new umgeni sand bending	m ²			
Install new as necessary including all cutting and edging etc.	sum			
Plate compact and sand	sum			
Sub Total (Excluding VAT)				
VAT 14 %				
Total (Incl. VAT)				

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Signature: _____ **Date:** _____

Note: Failure of a Service Provider to complete and sign this page will invalidate the quotation

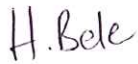
10. Request for proposals approved by:



**Acting Facilities Manager
Dirk Pronk**



**SCM Compliance Manager
Nikki Napier**



**Acting Finance Director
Hlengiwe Bele**



**Chief Executive Officer
Julie-May Ellingson TRP (SA)**



11. PAST EXPERIENCE IN SIMILAR ASSIGNMENTS

Assignment Description	Key Elements	Duration	Contact Person and Telephone Number	Assignment Value

I.....being duly authorized thereto bydo hereby confirm that the information contained herein is true and correct and acknowledge that, should it be established that any of the information contained herein is false and incorrect, my company may be disqualified from quoting to the Durban ICC.

Name: (Block Capitals) _____

Signature: _____ Date: _____



12. Declaration of Municipal Fees

I / we do hereby declare that the Municipal fees of the company:-

.....
 (Company Name)

are, as at the date of the quotation closing, fully paid up, or arrangements have been concluded with the Municipality to pay the said fees :

Account	Account Number *
Electricity	
Water	
Rates	

* to be completed by Service Provider.

I / we acknowledge that should it be found that Municipal fees are not up to date, the Council may take such remedial action as is required, including termination of contract and any income due to the Company shall be utilized to offset any monies due to the Council.

In addition to completion of the above – please attach a copy of your Metro Bill

Name: (Block Capitals) _____

Signature: _____ Date: _____
 (of person authorized to sign on behalf of the Tenderer)

13. MBD 4 Declaration of Interest

- 13.1 No bid will be accepted from persons in the service of the state¹.
- 13.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 13.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
- 13.3.1 Full name of bidder or his/her representative
- 13.3.2 Identity number:
- 13.3.3 Position occupied in the Company (director, trustee, shareholder²):
.....
- 13.3.4 Company Registration Number:
- 13.3.5 Tax Reference Number:
- 13.3.6 VAT Registration Number:
- 13.3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
- any municipal council
 - any provincial legislature
 - the National Assembly or the National Council of Provinces
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity;
- (f) an employee of parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 13.3.8 Are you presently in the service of the state?
If yes, furnish particulars:

YES	NO
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- 13.3.9 Have you been in the service of the state for the past twelve months? If yes, furnish particulars:

YES	NO
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- 13.3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?
If yes, furnish particulars:

YES	NO
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- 13.3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? If yes, furnish particulars:

YES	NO
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- 13.3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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- 13.3.13 Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? If yes, furnish particulars:

YES	NO
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- 13.3.14 Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other company or business whether or not they are bidding for this contract? If yes, furnish particulars:

YES	NO
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13.4 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee No.

Signature

Date

Capacity

Name of Bidder